

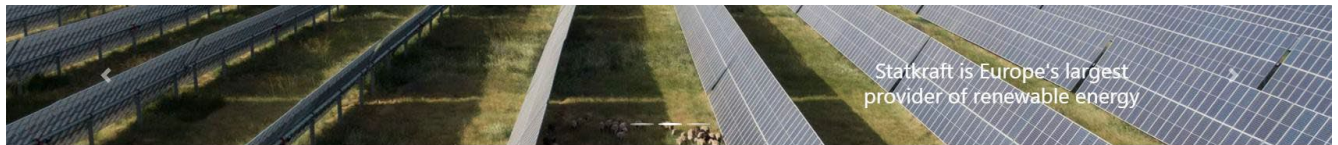


Plataforma de adquisiciones de Statkraft

Guía paso a paso del proveedor

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Actions



Profile

Update your company's profile and manage users that have access to the platform. Only accessible by your company's super user.



Assessment

Respond to basic qualification performed by Statkraft



RFI

Respond to Requests for Information from Statkraft. This can be market surveys or project specific qualifications



RFP

Respond to Request for Proposals from Statkraft.



Dashboard

In the dashboard you can navigate to all the functionality available for you on the platform. You will also have an overview of all running processes.

Support



User Guides

Download our user guides in your preferred language here.

English >
German >
Norwegian >
Portuguese >
Spanish >
Swedish >



Tech Support

For immediate support, use the phone directory. For other issues, submit a ticket.

Phone directory all areas >
Link to ticket system >



Contact Us

Need support from Statkraft? Send us an [email](#).

Renew the Way the World is Powered

Statkraft is a leading company in hydropower internationally and Europe's largest generator of renewable energy. The Group produces hydropower, wind power, solar power, gas-fired power and supplies district heating. Statkraft is a global company in energy market operations. Statkraft has 5,000 employees in 20 countries.

SOCIAL MEDIA FOLLOW US



Vista de la plataforma después de iniciar sesión

1. Cómo registrarse

Recibirá un enlace para el registro, ya sea de su persona de contacto en Statkraft o un correo electrónico de Jaggaer informando que se ha realizado un registro y que debe completarlo.

Si no puede iniciar sesión, por favor no se registre dos veces. Póngase en contacto con el Soporte de Jaggaer: <https://jaggaer.my.site.com/SupplierSupportRequest/s/>

Haga clic en "Acepto" con el Acuerdo de usuario del portal y haga clic en "Siguiente".

User Agreement Adobe PDF File Close

Portal User Agreement

1. Introduction
1.1. This User Agreement between Statkraft (the Buyer) and the Supplier governs the access and use of the Statkraft Procurement Platform (the System) by the Supplier to respond to an invitation from the Buyer to participate in a procurement exercise.
1.2. The System is provided by BravoSolution UK Ltd, a JAGGAER company and operated by the Buyer. This User Agreement applies to the Supplier's and its Supplier Users' access to and use of the System. The Supplier acknowledges that by a Supplier User accessing the System using the user ID and password provided by, or on behalf of the Buyer, the Supplier agrees to be bound by this User Agreement.
1.3. The Supplier shall only use the System to respond to an invitation to participate in a procurement exercise in accordance with this User Agreement and any further rules expressed and presented in the System and by the Buyer during the procurement exercise. In the event that there is any conflict between this User Agreement and any such further rules, then the provisions of such further rules shall take precedence over this User Agreement.

2. Access
2.1. The Buyer grants to the Supplier access to the System by Supplier Users for the purpose of responding to any invitation to participate in a procurement exercise, subject to this User Agreement.
2.2. The Buyer may immediately deny access to the System by the Supplier and/or one or more Supplier Users by giving notice in writing to the Supplier if any of the following events occur:
2.2.1. The Supplier commits a material breach of any of its obligations under this User Agreement; and

I agree
 I do not agree

Next

a. Completar el formulario de registro con los datos de D&B

Haz clic en "Buscar y descargar datos de D&B Direct+".

Registration Data Close Lookup & Download D&B Direct+ Data Save

Index → Organisation Details

Main Organisation Data
Registration Data
Onboarding Pages
My Category Selection
Registration Confirmation

* Organisation Name
State/County
* Country
UNITED KINGDOM
* City

Busca tu empresa utilizando los filtros disponibles. Nombre de la empresa y país como mínimo. Haga clic en "Buscar" para buscar.

Integration with Dun and Bradstreet for: New Supplier Skip Lookup And Start Registration Display/Hide Filter

LOOKUP FILTER

DUNS Number
 Reg. Numbers
 Town
 Country
NORWAY
 Phone Number

* Company Name
Sy
 Address
 Postal Code
 County
Select a province (Start typing the name)

Please recover your Company information by inserting at least the Company Name and the Country, then clicking "Look up". Once the Company has been selected from the list, click "Download" and "Update registration form" to proceed with the registration onboarding process.

Look Up Download

RETURNED LIST OF MATCHING SUPPLIERS

	DUNS NUMBER	COMPANY NAME	REG. NUMBERS	ADDRESS	TOWN	POSTAL CODE	PHONE NUMBER	COUNTRY
1	34	SyLAB	92	Linn	TROLLHOLM	14		NORWAY

Seleccione su empresa haciendo clic en la fila (la fila se resaltará en azul). A continuación, haga clic en "Descargar". Haga clic en "Aceptar" en la ventana emergente.

Integration with Dun and Bradstreet for: New Supplier

Skip Lookup And Start Registration Display/Hide Filter

LOOKUP FILTER

DUNS Number
 Reg. Numbers
 Town
 Country
 Phone Number

* Company Name
 Address
 Postal Code
 County

Please recover your Company information by inserting at least the Company Name and the Country, then clicking "Look up". Once the Company has been selected from the list, click "Download" and "Update registration form" to proceed with the registration onboarding process.

Look Up **Download**

RETURNED LIST OF MATCHING SUPPLIERS

	DUNS NUMBER	COMPANY NAME	REG. NUMBERS	ADDRESS	TOWN	POSTAL CODE	PHONE NUMBER	COUNTRY
1	34001140	Syn...	92011111	Lings...	TR...	141...		NORWAY

Haga clic en "Actualizar formulario de registro".

Integration with Dun and Bradstreet for: New Supplier

Skip Lookup And Start Registration Display/Hide Filter

LOOKUP FILTER

DUNS Number
 Reg. Numbers
 Town
 Country
 Phone Number

* Company Name
 Address
 Postal Code
 County

Please recover your Company information by inserting at least the Company Name and the Country, then clicking "Look up". Once the Company has been selected from the list, click "Download" and "Update registration form" to proceed with the registration onboarding process.

Look Up **Update Registration Form**

SUPPLIER DOSSIER INFORMATION

DUNS number (if none leave blank) 34001140 D-U-N-S number 34001140

La información disponible en D&B se rellenará en el Formulario de Inscripción. Complete la información que falta.

b. Completar el formulario de registro sin datos de D&B

Completa el formulario con los datos de tu empresa. (Los campos obligatorios están marcados con un asterisco *)

Registration Data

Index

- Main Organisation Data
- Registration Data**
- Onboarding Pages
- My Category Selection
- Registration Confirmation

→| Organisation Details

*** Organisation Name**

State/Country

*** Address**

*** Company Registration Number**

EU VAT Number

Main Organisation Phone Number

Organisation Legal Structure

*** Country**

UNITED KINGDOM

*** City**

*** Postal Code**

DUNS number (if none leave blank)

Country Dialling Code

Organisation Email Address

Web site

Close Lookup & Download D&B Direct+ Data Save

Full legal name

Desplácese hacia abajo en el formulario de datos de registro, incluya su dirección de correo electrónico y haga clic en "Enviar código de validación". Haga clic en "Aceptar" en la ventana emergente. Se enviará un correo electrónico con el código temporal al correo electrónico indicado por usted.

User Details

*** Primary Email Address** *IMPORTANT: This email address will be used for access to the site and for all communications. Please ensure you enter the address correctly. Please use ; (semicolon) to separate multiple addresses.*

*** Username** *(please do not forget your username)*

*** Last Name**

*** Preferred Language**

*** Email Address Validation Code** Request Validation Code

*** First Name**

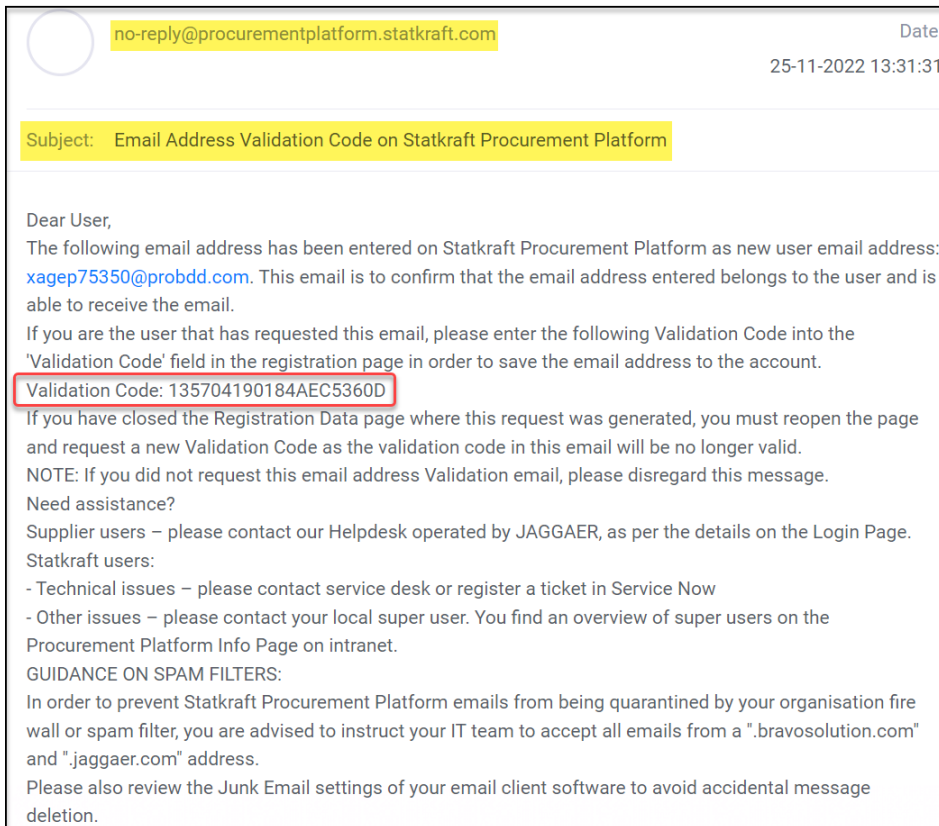
*** Mobile** *(please enter "+" "country code" and "your mobile phone number" with no spaces)*

*** Time Zone**

BST/GMT - Greenwich Mean Time (Europe/Lon)

Enter validation code

Correo electrónico de validación:



Copie el código de validación en el campo "Validación de dirección de correo electrónico" y complete los demás campos obligatorios. Preferiblemente, use su correo electrónico como nombre de usuario. Haga clic en "Guardar" (botón superior derecho).

Registration Data ... Close Lookup & Download D&B Direct+ Data Save

Si hay una verificación duplicada en el número de registro de la empresa, recibirá un mensaje de error si el número informado ya existe en la Plataforma. Si este es el caso, póngase en contacto con Statkraft.

Ahora puede responder a las preguntas sobre información adicional de la empresa. Haga clic en *Confirmar*.

Index

- Registration Data
- Additional Company Information**
- Select Categories: 0
- Status Summary



Additional Company Information

ACHILLES				
	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Achilles	* Is your company registered in an Achilles database?	<input type="text"/>	Supplier
TAX JURISDICTION				
	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Tax Jurisdiction	* Is your company located in any of the following countries	<input type="text"/>	Supplier

[Show hidden icons](#)

Elija las categorías para las que su empresa puede proporcionar servicios o materiales. Puedes elegir tantos como necesites. Haga clic en "Confirmar".



Index

- Registration Data
- Additional Company Information**
- Select Categories: 0**
- Status Summary

Search or Navigate the Tree

Collapse All

Expand All

Selected Items: 0

- Categories
 - > 10000000 - Civils
 - > 20000000 - Hydro
 - > 21000000 - Wind
 - > 22000000 - Solar Equipment
 - > 23000000 - Thermal
 - > 24000000 - Electrical infrastructure
 - > 30000000 - Professional Services
 - > 40000000 - IT
 - > 50000000 - Indirects
 - > 60000000 - Energy Storage
 - > 70000000 - Hydrogen

Algunas categorías pueden tener más preguntas. Después de responderlas, haga clic en "Guardar y continuar".

Statkraft **PREPRODUCTION ENVIRONMENT**

Begin Vendor Registration [Confirm](#)

Index

- ▼ Main Organisation Data
 - Registration Data
- ▼ Onboarding Pages
 - Additional Company Information
- ▼ My Category Selection
 - Select Categories: 2
 - **Category Forms**
- ▼ Registration Confirmation
 - Status Summary

→) 40001000 - 40001003 and 40003000 - 40003003

> Category linked

40001000 - 40001003 AND 40003000 - 40003003				
	LABEL	DESCRIPTION	RESPONSE	EDITABLE BY
1	Data Storage Location	* Where do you produce (process and store data) your IT services relevant for Statkraft?	<input type="checkbox"/> EU/EEA <input type="checkbox"/> USA <input type="checkbox"/> Other	Supplier

El registro ya está completo. Haga clic en "Cerrar".

Statkraft **PREPRODUCTION ENVIRONMENT**

Registration Confirmation [Close](#)

Index

- ▼ Main Organisation Data
 - Registration Data
- ▼ Onboarding Pages
 - Additional Company Information
- ▼ My Category Selection
 - Select Categories: 2
 - Category Forms
- ▼ Registration Confirmation
 - **Status Summary**

✓ The Registration Process is complete. Your account has been activated and an email sent to confirm this.
Log in with your Username and Password to access the platform.

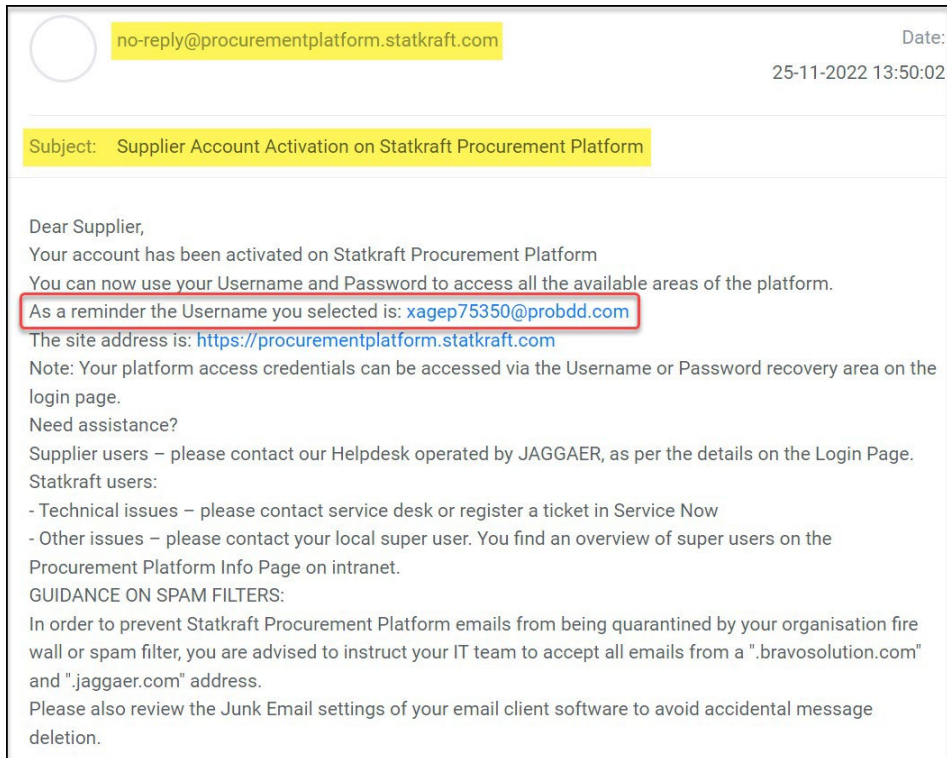
Registration Summary

	COMPLETION STATUS (MANDATORY QUESTIONS FOR REGISTRATION)
Registration Data	● Missing Responses: Optional 7
Additional Company Information	● All data complete
Select Categories	● Categories selected 2
Category Forms	● All data complete

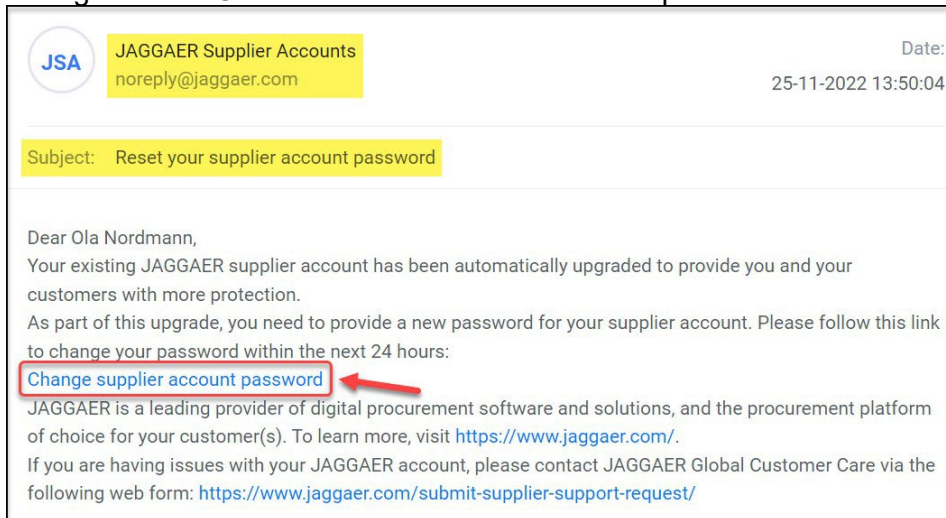
En pocos minutos recibirás los siguientes correos electrónicos:



Confirmación de activación y nombre de usuario:



Contraseña: Haga clic en "Cambiar contraseña de cuenta de proveedor"



Aparecerá una nueva ventana. Haga clic en "Haga clic aquí para continuar".

Perform the following action(s)

English ▾

Perform the following action(s): **Update Password**

» Click here to proceed

Establezca su propia contraseña de acuerdo con los requisitos y haga clic en "Enviar"

Change password English ▾

Current Password

New Password

Confirm password

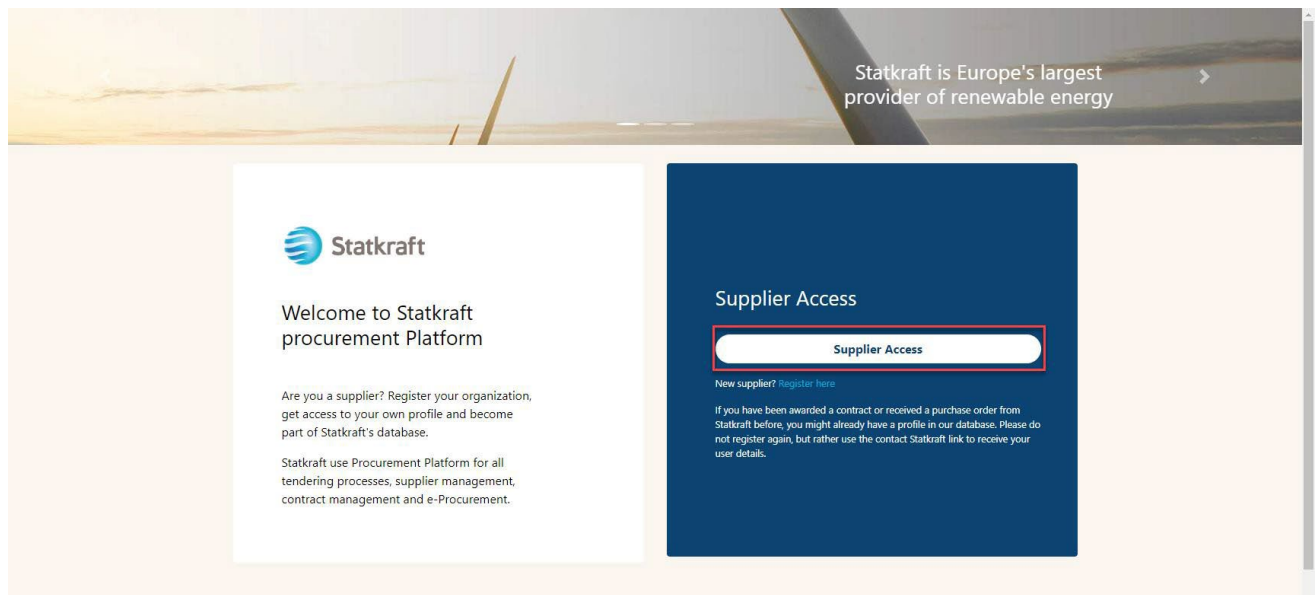
Submit

- ✘ Minimum of 12 characters
- ✘ Minimum of 1 uppercase letters
- ✘ Minimum of 1 lowercase letters
- ✘ Minimum of 1 of the following character: !@#\$%&*()_+=[\]?
- ✘ Minimum of 1 number
- ✘ Email must be different from Password
- ✘ Confirm Password value must match Password

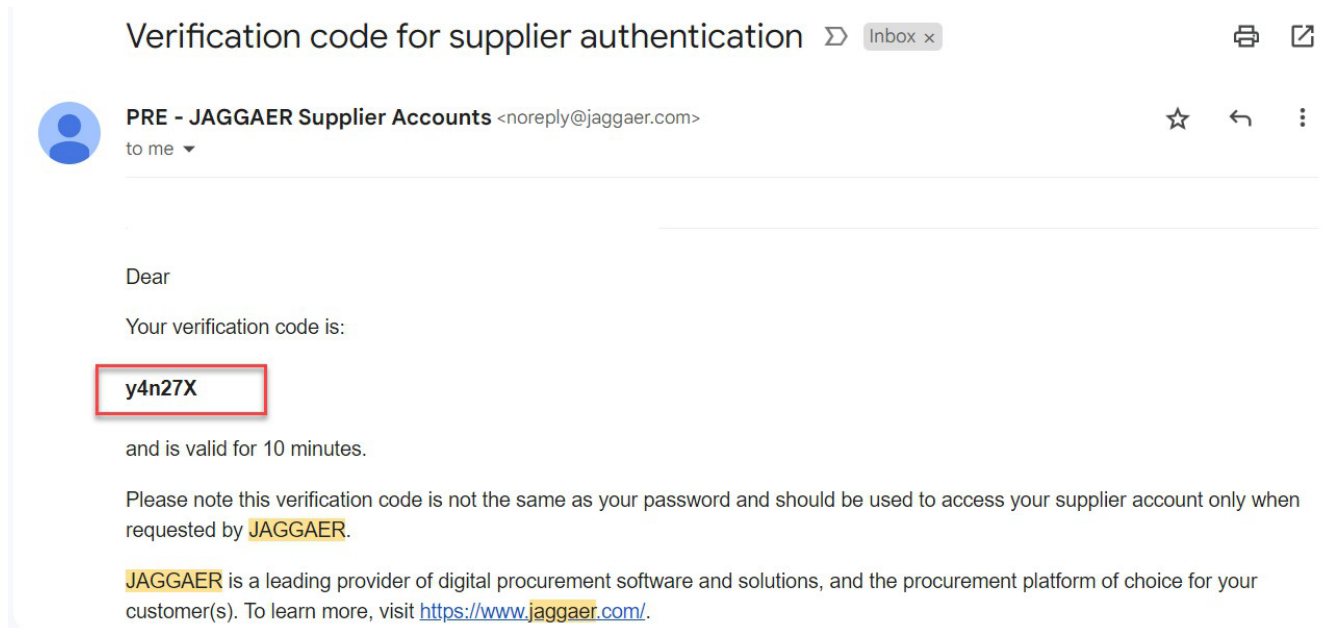
2. Cómo iniciar sesión

Ir a: <https://procurementplatform.statkraft.com/web/login.html>

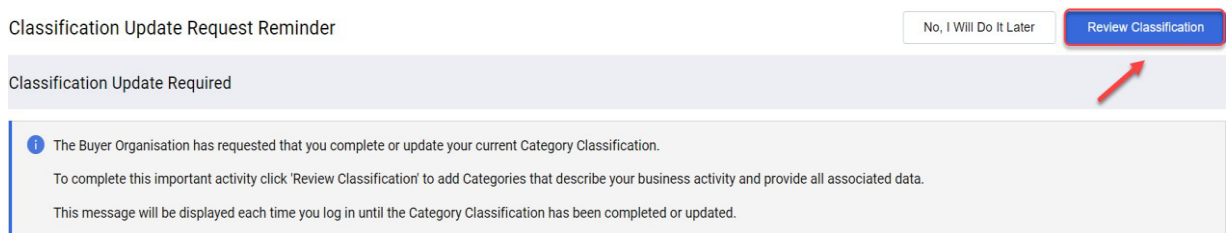
Haga clic en "Acceso a proveedores", ingrese su nombre de usuario (correo electrónico), contraseña y haga clic en "Siguiendo".



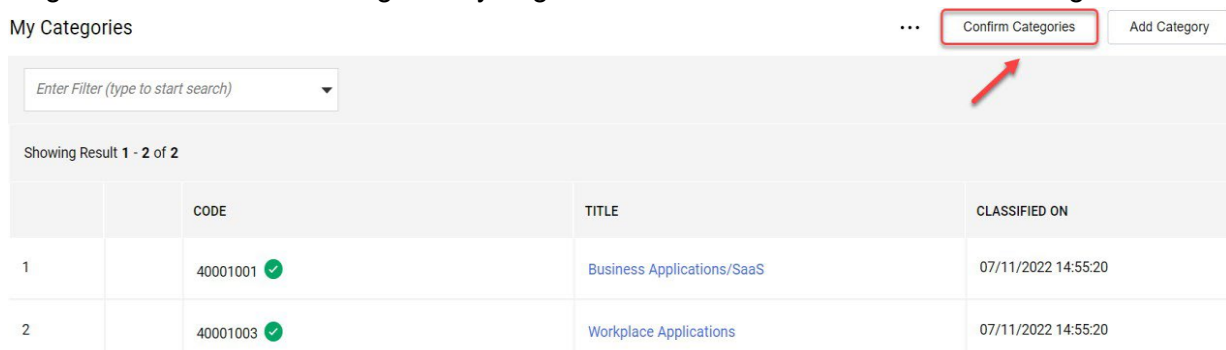
Se solicita un OTCódigo como parte de la implementación de la autenticación de segundo factor. Un correo electrónico como este debería llegar a tu bandeja de entrada. Copie el código y péguelo en el campo a continuación.



El siguiente paso se realiza solo una vez y es más relevante para los proveedores registrados por el Comprador. Haga clic en "Revisar clasificación".



Haga clic en "Confirmar categorías" y haga clic en "Confirmar" en la ventana emergente.



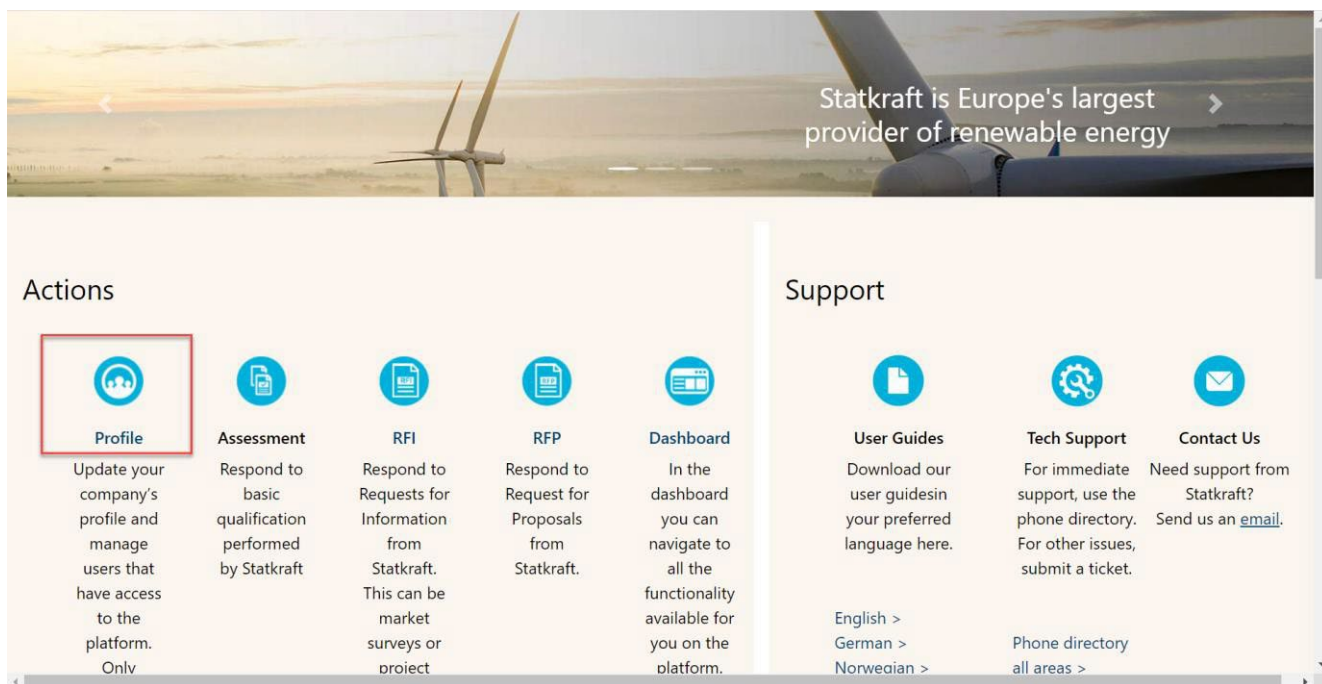
Ahora estás dentro de la plataforma. Utilice el menú lateral izquierdo para navegar. Consulte otras secciones de esta guía para obtener asistencia adicional.

2.1 Completar los datos bancarios

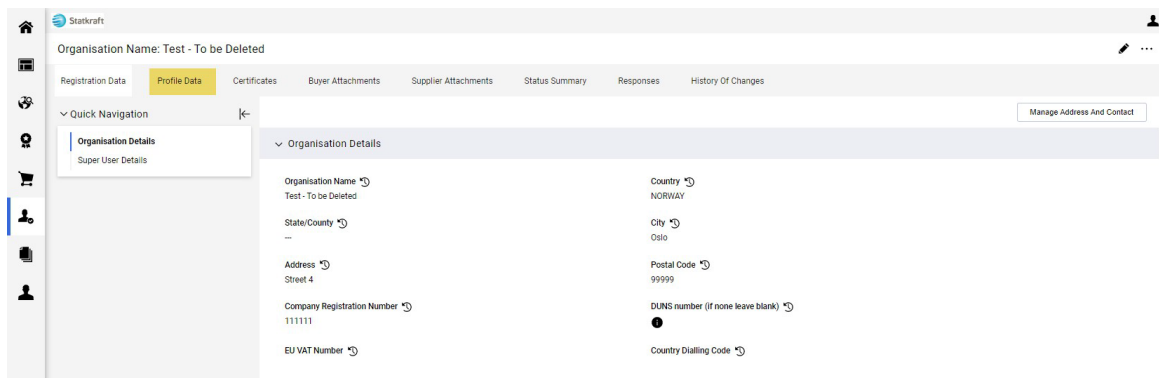
Statkraft cuenta con integraciones que exportarán sus datos a nuestro sistema ERP. Este no es un paso obligatorio al registrarse. Los datos bancarios solo se requieren de los proveedores a los que se les concede una RFP. Este paso solo puede ser completado por el

superusuario en la cuenta del proveedor.

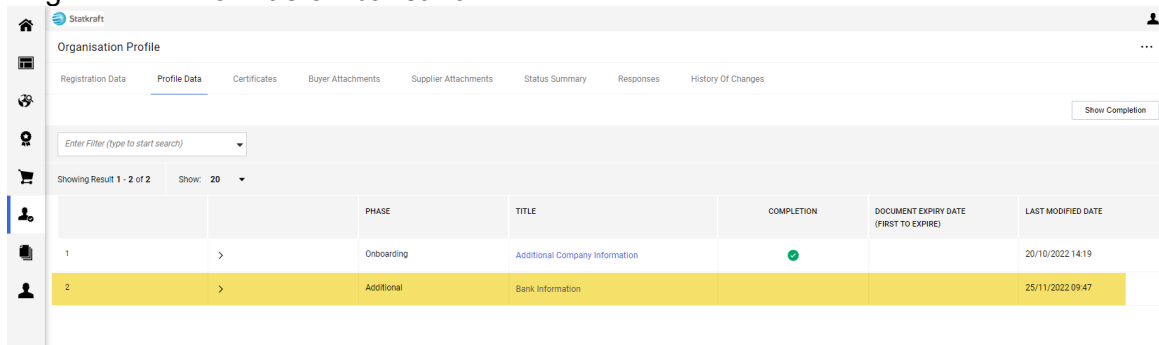
Haga clic en **Perfil**.



Haga clic en **Datos de perfil**.



Haga clic en **Información bancaria**.



Haga clic en el lápiz para editar. Responda a la primera pregunta para ver los respectivos campos de datos bancarios.

Starkraft
Organisation Profile

Bank Information

Bank details.

▼ BANK DETAILS MAIN FORM

▼ BANK DETAILS

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Bank Data Type	Please select the type of bank details your company is using.		Supplier

Starkraft
Organisation Profile

Bank Information

Bank details.

▼ BANK DETAILS MAIN FORM

▼ BANK DETAILS

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Bank Data Type	Please select the type of bank details your company is using.	<input type="text" value="IBAN"/> <ul style="list-style-type: none"> IBAN Bank Key & Account number Brazil Only 	Supplier

Después de agregar los datos bancarios relevantes, haga clic en **Guardar**.

Starkraft
Organisation Profile

Bank Information

Bank details.

▼ BANK DETAILS MAIN FORM

▼ BANK DETAILS

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Bank Data Type	Please select the type of bank details your company is using.	IBAN	Supplier

▼ BANK DETAILS - IBAN

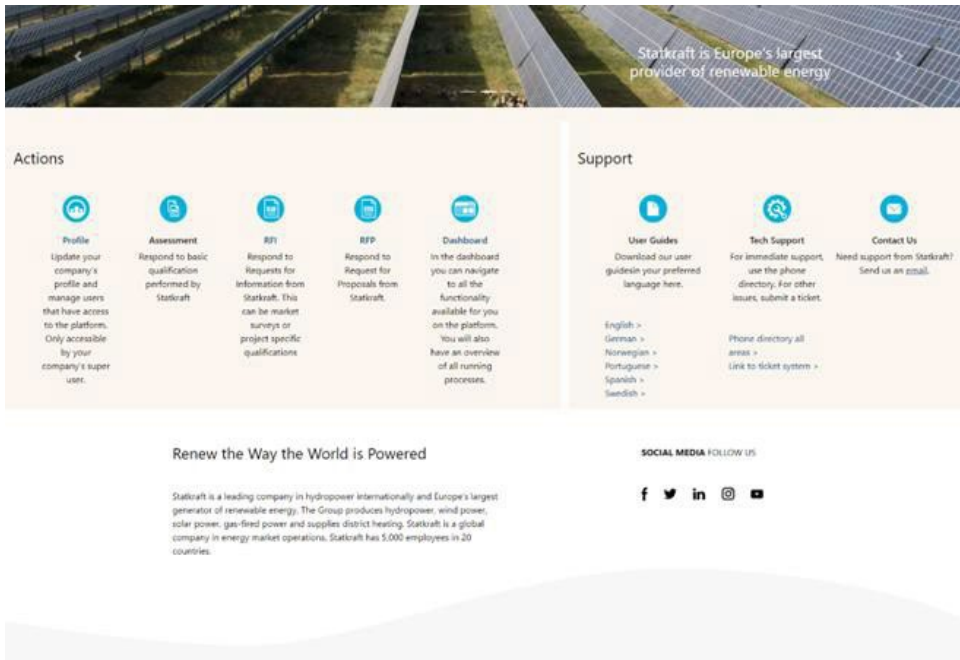
▼ IBAN

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	IBAN	Please insert your IBAN number	<input type="text" value="24918274841"/> <small>Characters available 1899</small>	Supplier
2	Currency of the bank account	Please insert the 3 digit ISO code of the bank account currency, e.g. EUR, USD, GBP, NOK, BRL	<input type="text" value="NOK"/> <small>Characters available 1997</small>	Supplier
3	Bank details verification	Please provide a valid bank certificate. The bank certificate is an official document issued by your bank, which serves to certify that your organization is holding a given account. It has to contain the following information: - name of the bank - name of the account holder - complete IBAN or account number - routing code, BSB or ABA (only for specific countries), SWIFT/BIC - and a relevant date of issue or date of a transaction showing that it was produced within the last 6 months	<input type="text" value="ER0191.pdf (472 KB)"/> <input type="button" value="Documents - Bank details"/>	Supplier

Para garantizar el éxito de la exportación de datos a nuestro sistema ERP, es esencial completar todos los campos obligatorios en el formulario de información bancaria.

3. Cómo responder a una Evaluación de Cualificación Básica

Haga clic en "Panel de control".



Verá la evaluación en "Mis evaluaciones editables" en la página del panel de control.

Haga clic en el nombre de la evaluación.

MY EDITABLE ASSESSMENTS

BUYER ORGANISATION	REQUEST RECEIVED ON	EDITABLE FORM COMPLETION	EDITABLE CATEGORY FORM COMPLETION
Statkraft	13.10.2022	0%	

Click on "Qualification DUNS info".

Showing Result 1 - 2 of 2

	TYPE	TITLE	COMPLETION	DOCUMENT EXPIRY DATE (FIRST TO EXPIRE)	LAST MODIFIED DATE	FORM EDITING ALLOWED ON	FORMS VIEWED
1	> Page	Qualification DUNS info	0%		13.10.2022 14:59	13.10.2022 14:56	Yes
2	> Page	Supplier Code of Conduct	0%		13.10.2022 15:00	13.10.2022 14:56	Yes

If your company has a DUNS number on the profile, you may not receive the first form presented in the screenshot above (Qualification DUNS Info). In that case, go directly to the second form.

In order to fill out the form click on the “Edit” icon in the top-right corner.

Statkraft

Details Messages (Unread 0)

Editable Forms

Qualification DUNS Info

CONFIRMATION ON DUNS NUMBER

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Confirmation on Duns Number	* You receive this question because you have not entered a DUNS Number in your registration data. If you do not have a DUNS number you need to upload your Certificate of Incorporation		Supplier

If you need to add a DUNS number to your profile, use the left side bar to access your profile. Click on the Pencil icon and add your DUNS number in the relevant field. You can access your profile through the home page as well.

If your company has a DUNS number, click on “Yes, I have a Duns Number, I have added it in my Profile”. If not, choose “No, I do not have a DUNS Number”.

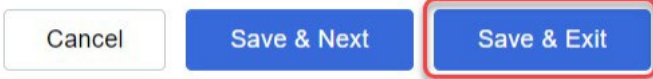
	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Confirmation on Duns Number	* You receive this question because you have not entered a DUNS Number in your registration data. If you do not have a DUNS number you need to upload your Certificate of Incorporation	<input type="text"/> <ul style="list-style-type: none"> Yes, I have a Duns Number. I have added it in my Profile No, I do not have a Duns Number 	Supplier

Click on “Save & Next”.

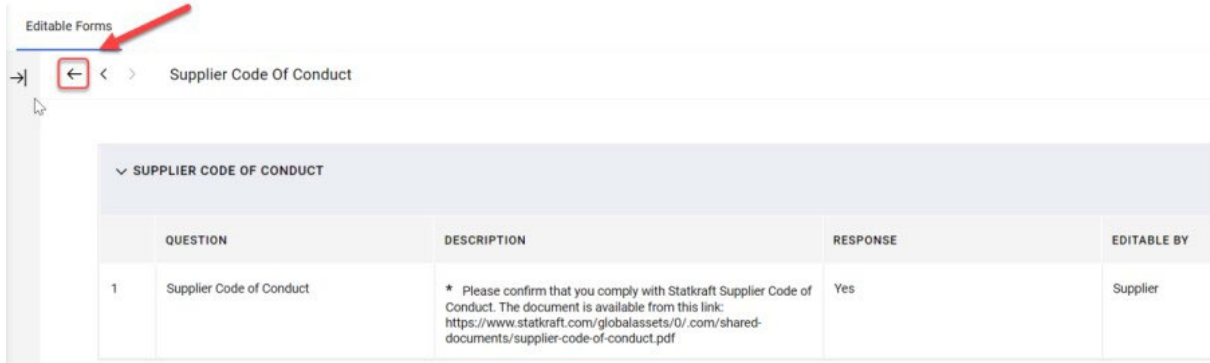
On the “Supplier Code of Conduct” choose yes.

	QUESTION	DESCRIPTION	RESPONSE	EDITABLE BY
1	Supplier Code of Conduct	* Please confirm that you comply with Statkraft Supplier Code of Conduct. The document is available from this link: https://www.statkraft.com/globalassets/0/.com/shared-documents/supplier-code-of-conduct.pdf	<input type="text"/> <ul style="list-style-type: none"> Yes No 	Supplier

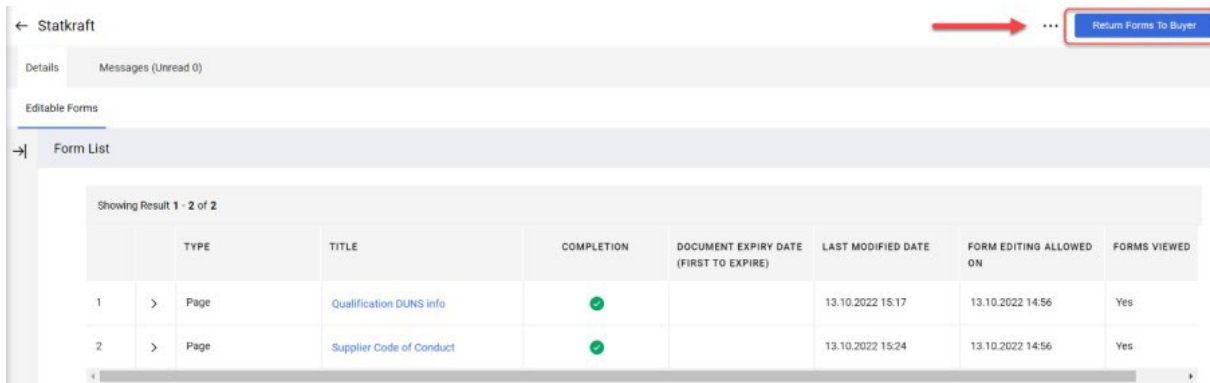
Click on "Save & Exit".



Click on the "Back to Previous Page" arrow.



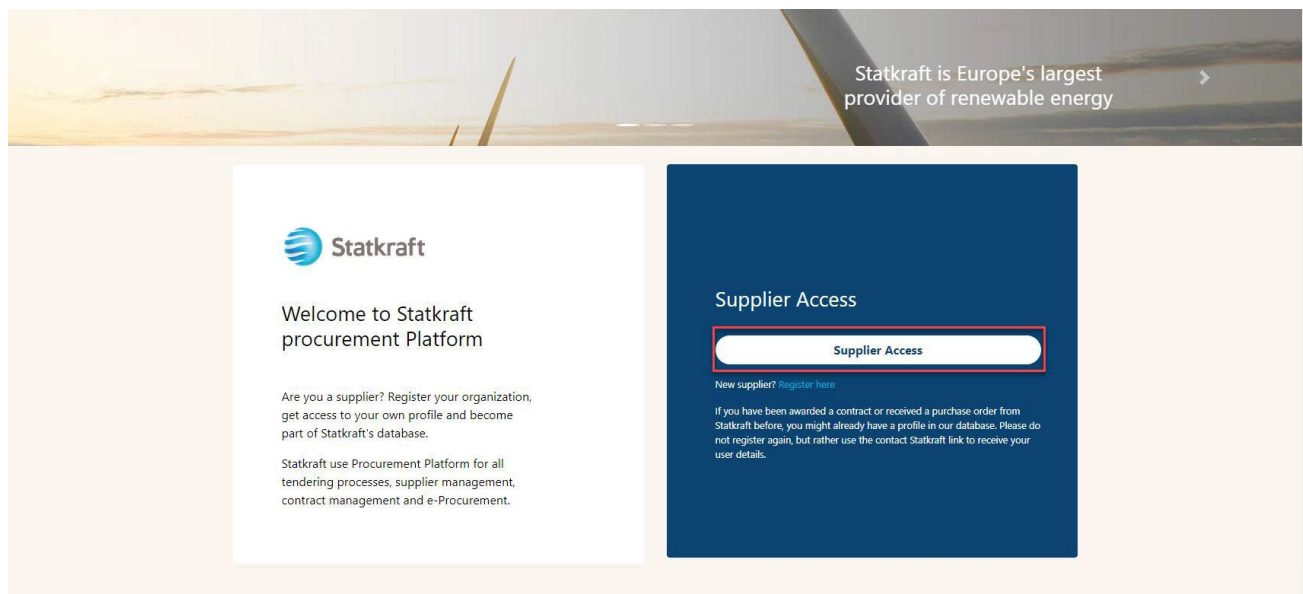
Finally click on "Return Forms to Buyer" and click OK on the popup.



4. Cómo responder a la RFI como proveedor

Vaya a <https://procurementplatform.statkraft.com/web/login.html> en usted navegador (navegadores recomendados: Google Chrome, Mozilla Firefox o Microsoft Edge).

Haga clic en "Acceso a la cena" e inicie sesión con las credenciales de su cuenta de proveedor.



Haga clic en el icono RFI. Alternativamente, puede hacer clic en el panel de control y ver las RFI en ejecución.



Haga clic en el título de su RFI.

RFIs ...

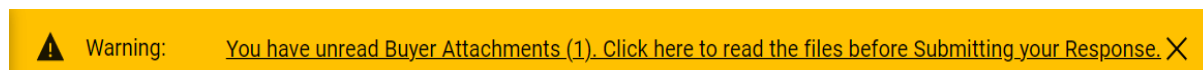
My RFIs

All RFIs

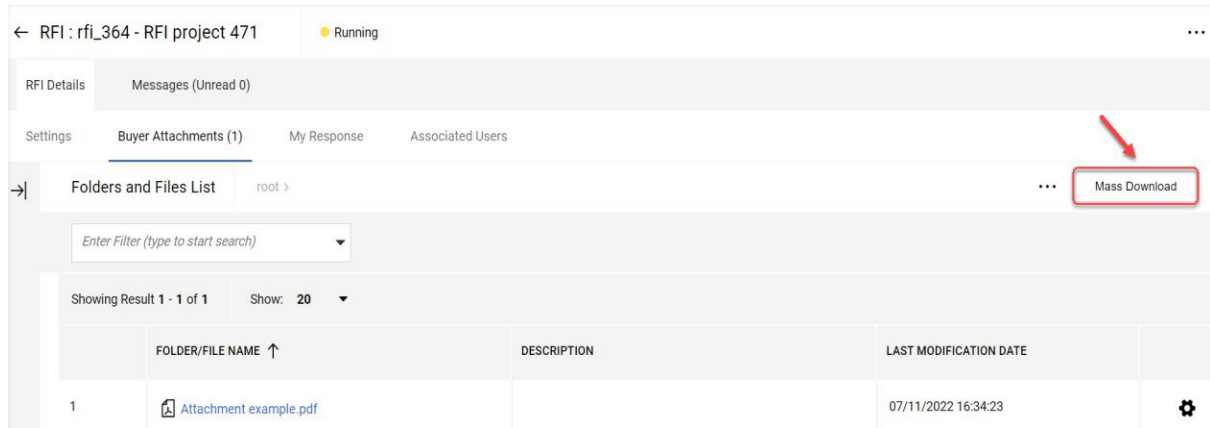
Showing Result 1 - 1 of 1 Show: 20

	CODE	TITLE	PROJECT CODE	CLOSING DATE ↓	STATUS	RESPONSE STATUS	BUYER ORGANISATION
1	rfl_364	RFI project 471	projectL471	31/12/2022 12:00	Running	No Response Prepared	Statkraft

Verifique los archivos adjuntos enviados por Statkraft haciendo clic en la advertencia amarilla en la parte superior de su pantalla.

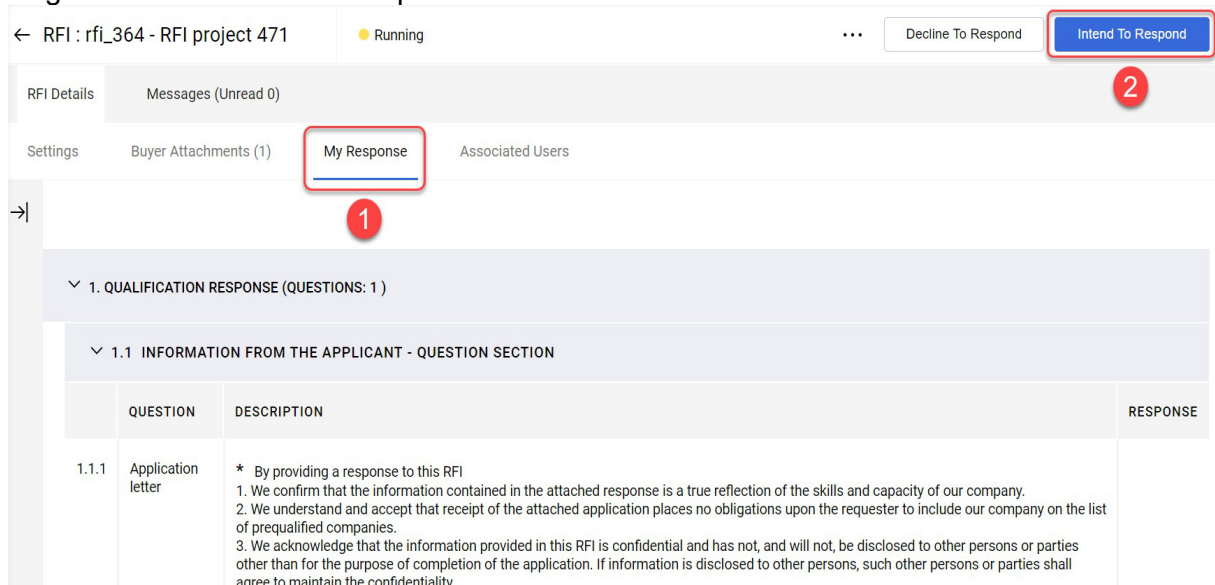


Puede ver los archivos adjuntos individualmente o hacer clic en el botón "Descarga masiva".



Para volver a las preguntas enviadas por Statkraft, haga clic en "Mi respuesta".

Haga clic en "Intención de responder".



Intención de responder: Permite a un Proveedor ver y completar los Cuestionarios del Comprador, y enviar su Respuesta para que el Comprador la evalúe.

Negarse a responder: Notifica al Comprador que el Proveedor no tiene la intención de

Haga clic en el "Icono del lápiz" para comenzar a responder las preguntas.

← RFI : rfi_366 - Prequalification Purchase X ● Running ... Online Questionnaire In Excel Submit Response

RFI Details Messages (Unread 0)

Settings Buyer Attachments (0) My Response Associated Users

→ | i Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

My Response Summary

	ENVELOPE	INFO PARAMETERS
1.	Qualification Response	Missing mandatory responses (2)

1. QUALIFICATION RESPONSE (QUESTIONS: 3) ✎

1.1 INFORMATION FROM THE APPLICANT - QUESTION SECTION 1

QUESTION	DESCRIPTION	RESPONSE
1.1.1	Application letter * By providing a response to this RFI 1. We confirm that the information contained in the attached response is a true reflection of the skills and capacity of our company. 2. We understand and accept that receipt of the attached application places no obligations upon the requester to include our company on the list of prequalified companies. 3. We acknowledge that the information provided in this RFI is confidential and has not, and will not, be disclosed to other persons or parties other than for the purpose of completion of the application. If information is disclosed to other persons, such other persons or parties shall agree to maintain the confidentiality.	

Responda a todas las preguntas en consecuencia. Las preguntas obligatorias tienen un "*" al principio de la pregunta.

RFI : rfi_366 - Prequalification Purchase X ● Running Save And Continue Cancel Save And Return

→ | i Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response' 3

Validate Response

1. QUALIFICATION RESPONSE (QUESTIONS: 3)

1.1 INFORMATION FROM THE APPLICANT - QUESTION SECTION

QUESTION	DESCRIPTION	RESPONSE
1.1.1	Application letter * By providing a response to this RFI 1. We confirm that the information contained in the attached response is a true reflection of the skills and capacity of our company. 2. We understand and accept that receipt of the attached application places no obligations upon the requester to include our company on the list of prequalified companies. 3. We acknowledge that the information provided in this RFI is confidential and has not, and will not, be disclosed to other persons or parties other than for the purpose of completion of the application. If information is disclosed to other persons, such other persons or parties shall agree to maintain the confidentiality.	1 Yes

1.2 SUPPLIER - QUESTION SECTION

QUESTION	DESCRIPTION	RESPONSE
1.2.1	Legal entity Submit a copy of the latest version of the Certificate of Incorporation.	2 + Attach File

Si necesita responder a una pregunta adjunta, tenga en cuenta que solo se permite un archivo o un archivo zip por pregunta. El archivo zip no debe exceder los 200 MB de tamaño: si esto es necesario en su respuesta, comuníquese con Statkraft a través de la pestaña de mensajería.

Adición de un archivo adjunto:

1.2 SUPPLIER - QUESTION SECTION		
QUESTION	DESCRIPTION	RESPONSE
1.2.1	Legal entity	Submit a copy of the latest version of the Certificate of Incorporation.
1.2.2	Tax and debt settlements	* We confirm that we are solvent and not involved in debt settlement proceedings or are under administration.

También puede utilizar la función de arrastrar y soltar. Después de seleccionar el archivo, haga clic en "Confirmar".

← Attachments



- Select an attachment to upload. Please keep attachments to a manageable size in order to facilitate downloading. The platform allows individual attachments up to a maximum size of 50 MB but it is recommended that you keep attachments to 2MB or less.
- File extensions not permitted: .bin, .exe, .dll, .pif, .bat, .cmd, .com, .htm, .html, .msi, .js, .json, .reg

Attachments

#	TYPE	FILE NAME	SIZE
<i>Use the button to Upload or DRAG and DROP into this area</i>			

El archivo se adjunta ahora a la pregunta.

Haga clic en "Guardar y volver" y "Aceptar" en la ventana emergente. Volverá a la página principal de RFx: la respuesta aún no se ha enviado.

RFI : rfi_366 - Prequalification Purchase X ● Running

Save And Continue Cancel **Save And Return**

→) **i** Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

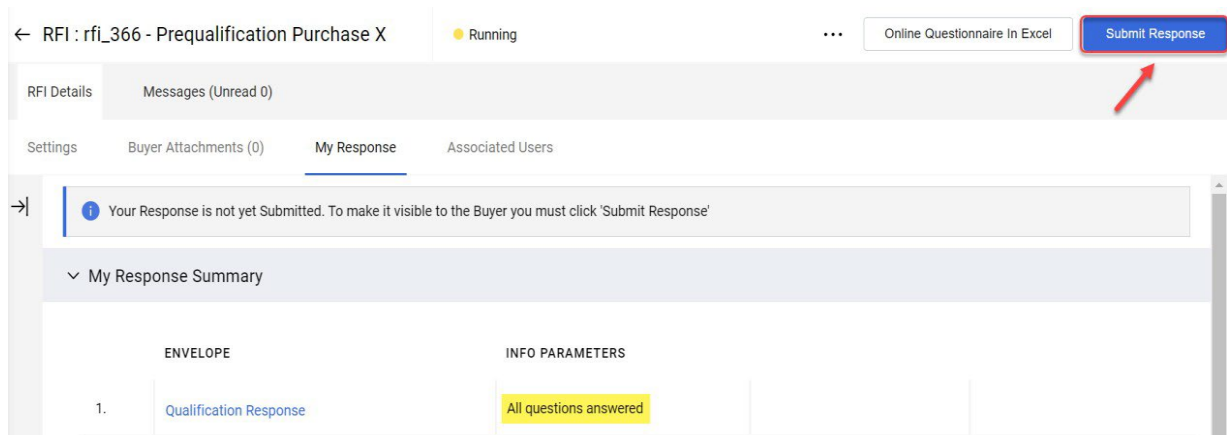
Validate Response

1. QUALIFICATION RESPONSE (QUESTIONS: 3)

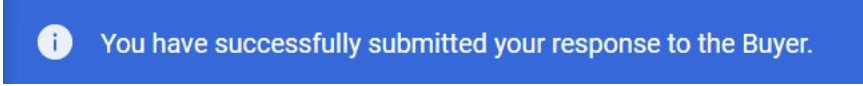
1.1 INFORMATION FROM THE APPLICANT - QUESTION SECTION

QUESTION	DESCRIPTION	RESPONSE
1.1.1	Application letter	* By providing a response to this RFI 1. We confirm that the information contained in the attached response is a true reflection of the skills and capacity of our company.

Si ha completado todas las preguntas (vea el resumen resaltado en amarillo a continuación), puede hacer clic en "Enviar respuesta". Haga clic en "Aceptar" en la ventana emergente.



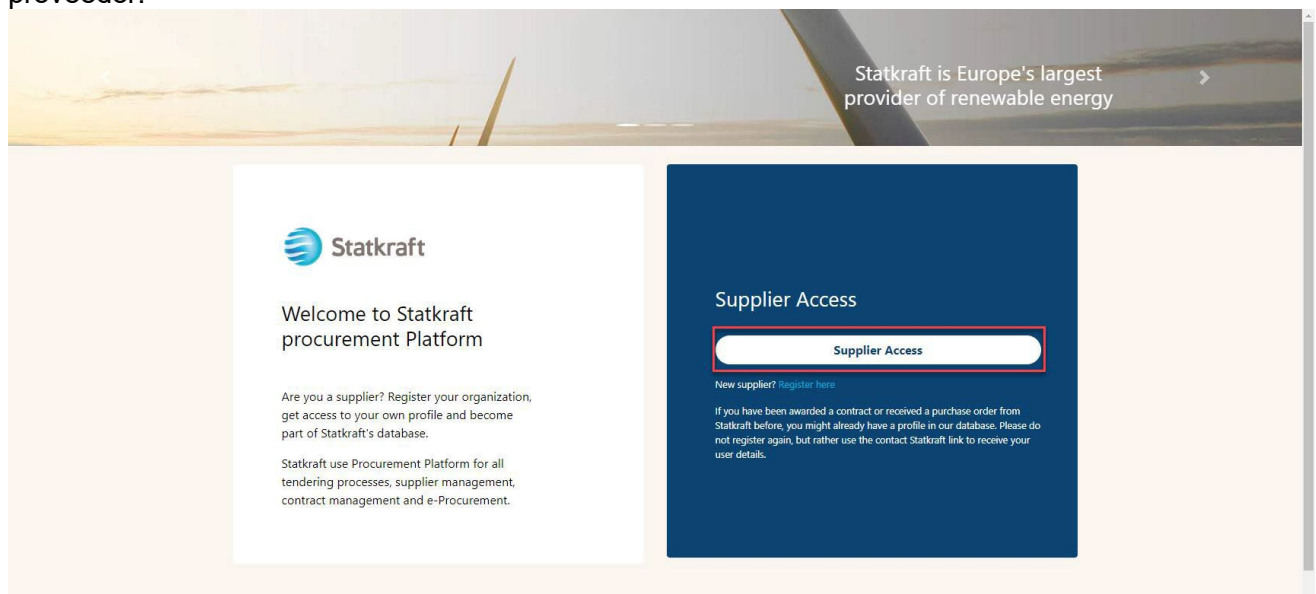
Listo, su respuesta fue enviada. Recibirá la siguiente advertencia de que su respuesta fue enviada a Statkraft:

Puede ver  una descripción general de las RFI y RFP respondidas en las respectivas páginas de RFx.

5. Cómo responder a la RFP como proveedor.

Navegar Para <https://procurementplatform.statkraft.com/web/login.html> en usted navegador (navegadores recomendados: Google Chrome, Mozilla Firefox o Microsoft Edge).

Haga clic en "Acceso a la cena" e inicie sesión con las credenciales de su cuenta de proveedor.



Haga clic en el icono de RFP. Alternativamente, puede hacer clic en el Panel de control y ver las RFP en ejecución.



Haga clic en el título de su RFP.

RFPs

My RFPs

All RFPs

Showing Result 1 - 1 of 1 Show: 20

	CODE	TITLE	PROJECT CODE	CLOSING DATE ↓	STATUS	RESPONSE STATUS	BUYER ORGANISATION
1	rfp_563	RFP Purchase of XXX	project_477	11/11/2022 17:00	Running	No Response Prepared	Statkraft

Haga clic en "Acepto" y luego en "Siguiente" en la pantalla Aceptar contrato.

← Accept Contract

Adobe PDF File

TENDER RULES

- 1. Opening of Tenders**
Public opening of the Tenders will not take place. In addition, Statkraft will not make public or disclose to any of the Tenderers any information relating to the Tenderers' identity or the content of the Tenders.
- 2. Rejection of Tenders**
Statkraft reserves the right to reject Tenders that do not comply with these Instructions to Tenderers. Written notification of rejection and reasons why will be given in the event of rejection.
- 3. Validity of the Tender**
Tenderer shall abide by the Tender, with prices, until a contract has been signed or the defined minimum validity on the Statkraft Procurement Platform. Minimum validity is counted from the response due date of the Tender.
- 4. Right of negotiation**
Statkraft reserves the right to negotiate in more detail with one or more Tenderers as regards the Contract for all or parts of the eventual contract, as well as the right to reject any or all Tenders. Statkraft reserves the right to limit the negotiations to only those Tenderers that Statkraft considers to have a real chance of being awarded the contract.
- 5. Cancellation**

I agree

I do not agree

Next

Importante a tener en cuenta: Las Bases de Licitación darán pautas y requisitos mínimos para participar en la licitación. Las Reglas de Licitación pueden ser desactivadas en la RFP a discreción de los Compradores.

Si hay archivos adjuntos generales a la licitación, verá una advertencia en la parte superior de la pantalla. Puede hacer clic en él o hacer clic en "Archivos adjuntos del comprador". Esto te llevará a la sección de archivos adjuntos. Tenga en cuenta que las preguntas también pueden contener archivos adjuntos.

Warning: You have unread Buyer Attachments (1). Click here to read the files before Submitting your Response. X

Haga clic en "Descarga masiva".

← RFP: rfp_563 - RFP Purchase of XXX

Running

RFP Details Messages (Unread 0)

Settings **Buyer Attachments (1)** My Response Associated Users

→ Folders and Files List root > ... **Mass Download**

Enter Filter (type to start search)

Showing Result 1 - 1 of 1 Show: 20

	FOLDER/FILE NAME ↑	DESCRIPTION	LAST MODIFICATION DATE	
1	Instruction to tenderer.docx		11/11/2022 14:03:27	

Seleccione todos los archivos. Todos los archivos adjuntos de esta sección se descargarán en

un archivo zip.

RFP: rfp_563 - RFP Purchase of XXX Running

→| Mass Download List Cancel Download Selected Files

Showing Result 1 - 1 of 1

	1 <input checked="" type="checkbox"/>	FOLDER/FILE NAME	SIZE
1	<input checked="" type="checkbox"/>	Object _ rfp_563 - RFP Purchase of XXX/ <i>Instruction to tenderer.docx</i>	226 KB

Total Files Selected: 1

Haga clic en "Aceptar" en la ventana emergente.

statkraft-prep.app.jaggaer.com says

Are you sure you want to start the Mass Download?

If you close the browser or logout, the Download will be stopped.



Después de descargar todos los documentos, haga clic en "Cancelar" para volver.

RFP: rfp_563 - RFP Purchase of XXX Running

→| Mass Download List Cancel Download Selected Files

Showing Result 1 - 1 of 1

	<input checked="" type="checkbox"/>	FOLDER/FILE NAME	SIZE
1	<input checked="" type="checkbox"/>	Object _ rfp_563 - RFP Purchase of XXX/ <i>Instruction to tenderer.docx</i>	226 KB

Total Files Selected: 1

Haga clic en "Mi respuesta" para acceder al cuestionario de la RFP.

Nota: En la pestaña Configuración (resaltada en amarillo) puede ver detalles adicionales sobre este RFx.

← RFP: rfp_563 - RFP Purchase of XXX Running ...

RFP Details Messages (Unread 0)

Settings Buyer Attachments (1) My Response Associated Users

→| Folders and Files List root > ... Mass Download

Enter Filter (type to start search)

Showing Result 1 - 1 of 1 Show: 20

	FOLDER/FILE NAME ↑	DESCRIPTION	LAST MODIFICATION DATE	
1	Instruction to tenderer.docx		11/11/2022 14:03:27	

Haga clic en "Intención de responder" para confirmar su participación en el proceso.

← RFP: rfp_563 - RFP Purchase of XXX ● Running ... Decline To Respond **Intend To Respond**

RFP Details Messages (Unread 0)

Settings Buyer Attachments (1) **My Response** Associated Users

→|

Currency: Norwegian Kroner

1. TECHNICAL RESPONSE (QUESTIONS: 1)

1.1 TECHNICAL SOLUTIONS AND DEVIATIONS - QUESTION SECTION

NOTE	NOTE DETAILS
1.1.1	Note Tenderer shall present information/documentation that is relevant for the technical evaluation of the delivery.

QUESTION	DESCRIPTION	RESPONSE
1.1.2	Technical Data * Technical data and other information as per Appendix X «Technical Data sheets». The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip-file.	(no file attached)

Si la RFP permite varias monedas como respuesta (en el sistema), puede elegir qué moneda utilizará. Si su respuesta contiene varias monedas, póngase en contacto con Statkraft para acordar la mejor manera de entregar su propuesta.

Seleccione su moneda de respuesta y haga clic en "Guardar".

Currency: Norwegian Kroner ✕

i Selecting a new Currency will not automatically convert your Bid. Ensure that you check your response according to the new selected Currency.

Select a Response Currency

Norwegian Kroner

Euro (Norwegian Kroner/Euro = 0.097)

US dollar (Norwegian Kroner/US dollar = 0.1)

Cancel **Save**

Haga clic en el "icono del lápiz" (editar respuesta).

← RFP: rfp_563 - RFP Purchase of XXX Running Online Questionnaire In Excel Submit Response

RFP Details Messages (Unread 0)

Settings Buyer Attachments (1) **My Response** Associated Users

→ i Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

My Response Summary

	ENVELOPE	INFO PARAMETERS		
1.	Technical Response	Missing mandatory responses (1)		
2.	Commercial Response	Mandatory fields missing (1)	Total Price (excluding optional sections)	0

Currency: Norwegian Kroner Change Currency

1. TECHNICAL RESPONSE (QUESTIONS: 1) ✎

1.1 TECHNICAL SOLUTIONS AND DEVIATIONS - QUESTION SECTION

Observe que la primera sección de la página de respuesta es el Resumen de mi respuesta. Esta sección realiza un seguimiento del progreso de la respuesta del proveedor en cada sobre en función de las preguntas obligatorias respondidas. En esta sección también puede hacer clic en el nombre de un sobre para abrirlo en modo de edición listo para completar.

Responda las preguntas en consecuencia. En este ejemplo, responderemos a una pregunta de archivo adjunto. Haga clic en "Adjuntar archivo".

1. TECHNICAL RESPONSE (QUESTIONS: 1)

1.1 TECHNICAL SOLUTIONS AND DEVIATIONS - QUESTION SECTION

NOTE	NOTE DETAILS	
1.1.1	Note	Tenderer shall present information/documentation that is relevant for the technical evaluation of the delivery.

QUESTION	DESCRIPTION	RESPONSE
1.1.2	Technical Data * Technical data and other information as per Appendix X «Technical Data sheets». The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip-file.	+ Attach File

En la nueva ventana, puede arrastrar y soltar su archivo o hacer clic en "Seleccionar archivo" y buscarlo en su PC. Una vez que haya seleccionado el archivo, haga clic en "Confirmar".

← Attachments 1 Select File Confirm 2

i Select an attachment to upload. Please keep attachments to a manageable size in order to facilitate downloading. The platform allows individual attachments up to a maximum size of 50 MB but it is recommended that you keep attachments to 2MB or less.

i File extensions not permitted: .bin, .exe, .dll, .pif, .bat, .cmd, .com, .htm, .html, .msi, .js, .json, .reg

Attachments

#	TYPE	FILE NAME	SIZE
Use the button to Upload or DRAG and DROP into this area			

El archivo ahora se carga como respuesta a la pregunta. Una vez que haya respondido a todas las preguntas de este sobre técnico, puede hacer clic en "Guardar y devolver" (aquí está volviendo a la página de resumen).

RFP: rfp_563 - RFP Purchase of XXX ● Running

→| ❗ Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

1. TECHNICAL RESPONSE (QUESTIONS: 1)

1.1 TECHNICAL SOLUTIONS AND DEVIATIONS - QUESTION SECTION

	NOTE	NOTE DETAILS
1.1.1	Note	Tenderer shall present information/documentation that is relevant for the technical evaluation of the delivery.

	QUESTION	DESCRIPTION	RESPONSE
1.1.2	Technical Data	<p>* Technical data and other information as per Appendix X «Technical Data sheets».</p> <p>The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip-file.</p>	<div style="background-color: yellow; padding: 5px; border: 1px solid gray;"> Attachment example.pdf (7 KB) 📄 🗑️ </div>

Haga clic en "Aceptar" en la ventana emergente.

statkraft-prep.app.jaggaer.com says

The response is about to be saved; the format of your response will be checked and if no errors are found it will be saved.

Click "OK" to save or click "Cancel" to discard any unsaved changes.

IMPORTANT:

In order to make your response visible to the buyer you must submit it.



Aviso en el Resumen de Respuesta que todas las preguntas se responden en el Sobre Técnico. Ahora tienes que responder al Sobre Comercial.

▼ My Response Summary

	ENVELOPE	INFO PARAMETERS	
1.	Technical Response	All questions answered	
2.	Commercial Response	Mandatory fields missing (1)	Total Price (excluding optional sections) 0

Desplácese hacia abajo y haga clic en el "Icono de lápiz" (Editar respuesta) en el sobre comercial.

2. COMMERCIAL RESPONSE (ITEMS: 2, QUESTIONS: 2)			
2.1 DEVIATIONS AND RESERVATIONS - QUESTION SECTION			
QUESTION	DESCRIPTION	RESPONSE	
2.1.1	Commercial deviations and reservations (all Appendices except from Appendix A, E and F)	Tenderer shall clearly indicate, and explain, any deviation or reservation from the requirements or instruction in the Invitation to Tender Documents. Any and all deviations or reservations shall be stated in the Tender. Each deviation must have a reference to the relevant clause of the Invitation to Tender Documents. The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip-file.	(no file attached)

Responda las preguntas en consecuencia. Para ver actualizado el precio total (resaltado en amarillo), haga clic en Validar respuesta después de responder todas las preguntas (este es un paso opcional). Por último, haz clic en "Guardar y devolver".

RFP: rfp_563 - RFP Purchase of XXX ● Running

Save And Continue Cancel **Save And Return**

Refresh Validate Response

TOTAL PRICE (EXCLUDING OPTIONAL SECTIONS) 0

CURRENCY: NORWEGIAN KRONER

2. COMMERCIAL RESPONSE (ITEMS: 2, QUESTIONS: 2)

2.1 DEVIATIONS AND RESERVATIONS - QUESTION SECTION

QUESTION	DESCRIPTION	RESPONSE
2.1.1	Commercial deviations and reservations (all Appendices except from Appendix A, E and F)	Tenderer shall clearly indicate, and explain, any deviation or reservation from the requirements or instruction in the Invitation to Tender Documents. Any and all deviations or reservations shall be stated in the Tender. Each deviation must have a reference to the relevant clause of the Invitation to Tender Documents. The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip-file.

+ Attach File

2.2 COMPENSATION - PRICE SECTION

CODE	DESCRIPTION	UNIT OF MEASUREMENT	QUANTITY	UNIT PRICE	PRICE
2.2.1	Total Tender Price	* Total Tender Price (ex-VAT)	Each	1 1000	0
Section Sub Total					0
Total Price (excluding optional sections)					0

Haga clic en "Aceptar" en la ventana emergente.

statkraft-prep.app.jaggaer.com says

The response is about to be saved; the format of your response will be checked and if no errors are found it will be saved.

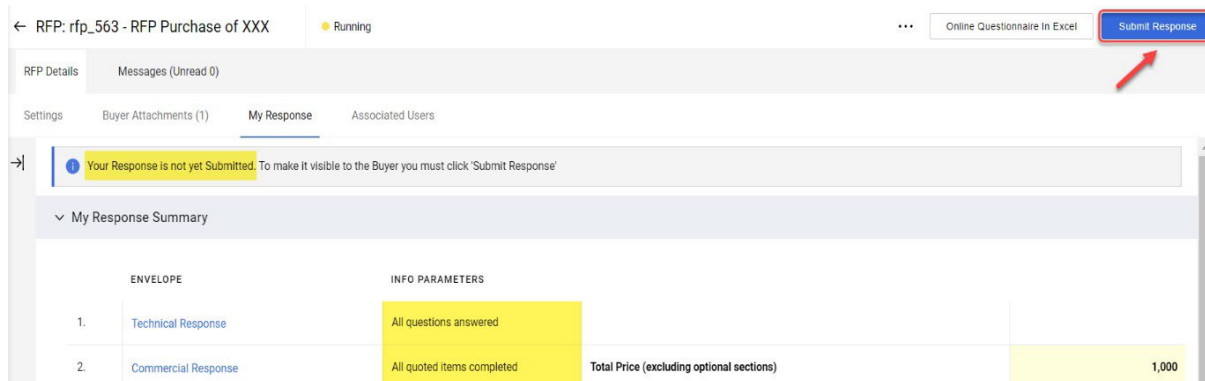
Click "OK" to save or click "Cancel" to discard any unsaved changes.

IMPORTANT:

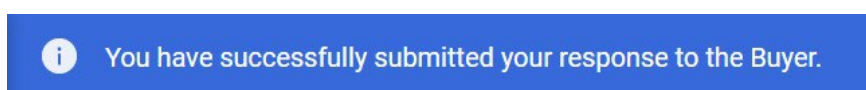
In order to make your response visible to the buyer you must submit it.



Ahora que todas las preguntas fueron respondidas, puede hacer clic en "Enviar respuesta". Haga clic en "Aceptar" en la ventana emergente.



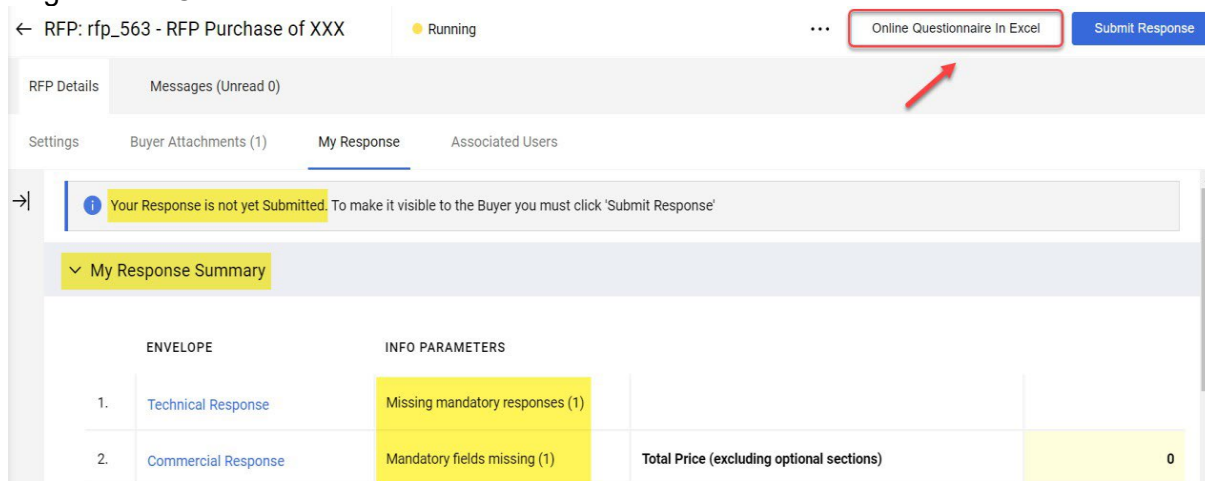
Resultado esperado: su respuesta se ha enviado correctamente. Puede editar su respuesta mientras se ejecuta la RFP.



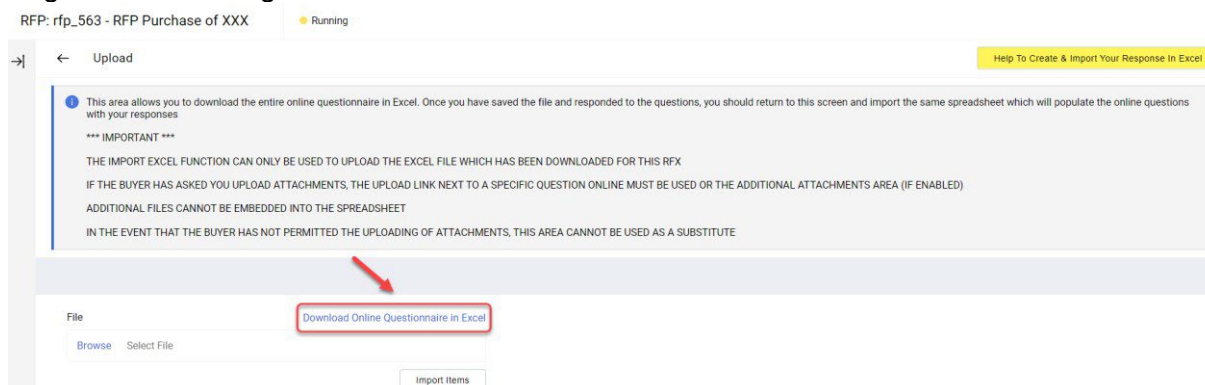
5.1 Cómo responder a una solicitud de información usando Excel (exportar e importar)

Importante: debe llegar al paso en el que hace clic en **"Intención de responder"** (página 17) en las capturas de pantalla anteriores antes de comenzar a responder las preguntas en el sobre. Es por eso que los pasos a continuación comienzan en el paso **siguiente**. Este procedimiento no funciona para las preguntas de anexos. Vea las capturas de pantalla anteriores para ver cómo cargar archivos como

Haga clic en "Cuestionario en línea en Excel".



Haga clic en "Descargar cuestionario en línea en Excel".



Se descargará una hoja de cálculo. La hoja de cálculo te mostrará qué campos son editables. Como se dijo anteriormente, las preguntas de archivo adjunto no se pueden responder a través de la hoja

NOTE: PLEASE DO NOT ADD OR REMOVE ANY WORKSHEETS, CELLS, ROWS OR COLUMNS FROM THE EXCEL RESPONSE SPREADSHEET, OR EDIT ANY FORMULAE WITHIN THE RFP Response Questionnaire for: rfp_563

COLOUR LEGEND

Response Optional
Response Mandatory
Ignored During Import
Questionnaire Information

Currency/Norwegian Kroner

1 Technical Envelope

1.1 Technical solutions and deviations

Question	Description	Response Type	Response Guide	Response
1.1.1	Note			
1.1.2	Technical Data	Attachment	The applicable attachment must be uploaded online	

The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip file.

Attachment example.pdf

2 Commercial Envelope

2.1 Deviations and Reservations

Question	Description	Response Type	Response Guide	Response
2.1.1	Commercial deviations and reservations (all Appendices except from Appendix A, E and F)	Attachment	The applicable attachment must be uploaded online	

The applicable attachment must be uploaded as a response to this question. If multiple documents, they must be zipped and uploaded as a zip file.

Attachment example.pdf

2.2 Compensation

Code	Description	Unit of Measurement	Quantity	Unit Price	Price
2.2.1	Total Tender Price	Each	1	1000	1000
Section Sub Total					1000

RESPONSE

de cálculo.

Guarde la hoja de cálculo en su PC y haga clic en "Examinar". Después de seleccionar la hoja de cálculo con las respuestas, haga clic en "Importar elementos".

RFP: rfp_563 - RFP Purchase of XXX

Running

Upload

Help To Create & Import Your Response In Excel

This area allows you to download the entire online questionnaire in Excel. Once you have saved the file and responded to the questions, you should return to this screen and import the same spreadsheet which will populate the online questions with your responses

*** IMPORTANT ***

THE IMPORT EXCEL FUNCTION CAN ONLY BE USED TO UPLOAD THE EXCEL FILE WHICH HAS BEEN DOWNLOADED FOR THIS RFX

IF THE BUYER HAS ASKED YOU UPLOAD ATTACHMENTS, THE UPLOAD LINK NEXT TO A SPECIFIC QUESTION ONLINE MUST BE USED OR THE ADDITIONAL ATTACHMENTS AREA (IF ENABLED)

ADDITIONAL FILES CANNOT BE EMBEDDED INTO THE SPREADSHEET

IN THE EVENT THAT THE BUYER HAS NOT PERMITTED THE UPLOADING OF ATTACHMENTS, THIS AREA CANNOT BE USED AS A SUBSTITUTE

File Download Online Questionnaire in Excel

1 Browse answerTo_rfp_563.xlsx (15.559 KB)

Import Items 2

Su respuesta se ha cargado, pero su respuesta aún no se ha enviado. Si se responden todas las preguntas, haga clic en "Enviar respuesta".

RFP: rfp_563 - RFP Purchase of XXX Running

Online Questionnaire In Excel Submit Response

RFP Details Messages (Unread 0)

Settings Buyer Attachments (1) My Response Associated Users

Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

My Response Summary

ENVELOPE	INFO PARAMETERS	Total Price (excluding optional sections)
1. Technical Response	All questions answered	
2. Commercial Response	All quoted items completed	1,000

Haga clic en "Aceptar" en la ventana emergente.

Resultado esperado: su respuesta se ha enviado correctamente. Puede editar su respuesta mientras se ejecuta la RFP.



You have successfully submitted your response to the Buyer.

6. Cómo enviar mensajes

La función de mensajería debe utilizarse para capturar toda la comunicación entre compradores y proveedores a lo largo de la RFI/RFP. Esto incluirá aclaraciones, las preguntas planteadas y las respuestas proporcionadas.

En la barra de navegación central, haga clic en "Mensajes" y luego en "Crear mensaje".

The screenshot shows the RFP interface for 'RFP: rfp_563 - RFP Purchase of XXX' in a 'Running' state. The navigation bar includes 'Messages (Unread: 0)' (highlighted with a red box and a '1' in a red circle) and 'Create Message' (highlighted with a red box and a '2' in a red circle). Below the navigation bar is the 'My Response Summary' section, which contains a table with the following data:

	ENVELOPE	INFO PARAMETERS		
1.	Technical Response	All questions answered		
2.	Commercial Response	All quoted items completed	Total Price (excluding optional sections)	1,000

Asigne un asunto al mensaje y escriba su mensaje, luego haga clic en "Enviar mensaje". Tenga en cuenta que los archivos adjuntos también se pueden agregar de la misma manera que lo haría con un correo electrónico.

The screenshot shows the 'Create Message' form in the RFP interface. The form includes a 'Subject' field, a 'Message' field, and an 'Attachments' section. The 'Attachments' section is currently empty, showing 'No Attachments'. The 'Recipients' section shows a single recipient named 'Statkraft'. The 'Send Message' button is highlighted with a red box and a red arrow.

En la misma pestaña podrás ver "Mensajes recibidos". Las aclaraciones realizadas durante el proceso de solicitud de propuestas estarán disponibles aquí.

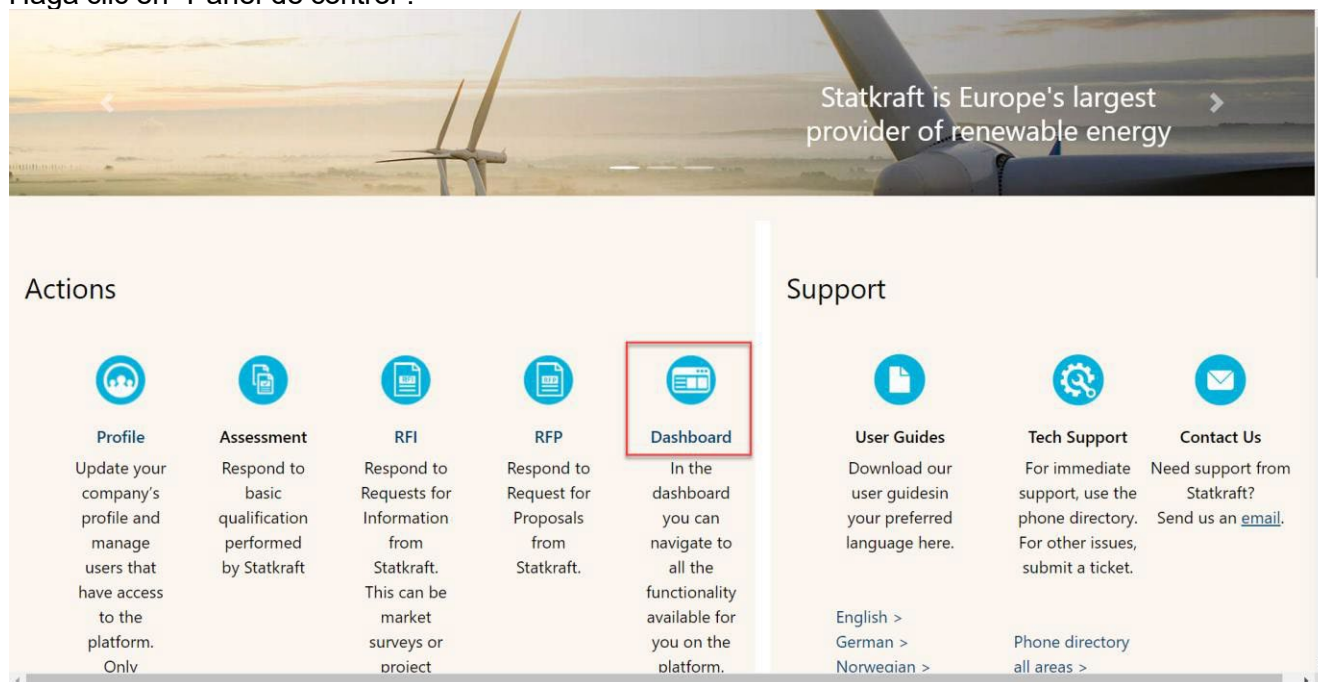
The screenshot shows the RFP interface for 'RFP: rfp_563 - RFP Purchase of XXX' in a 'Running' state. The navigation bar includes 'Messages (Unread: 0)' (highlighted with a red box and a '1' in a red circle) and 'Received Messages' (highlighted with a red box and a '2' in a red circle). Below the navigation bar is the 'My Response Summary' section, which contains a table with the following data:

	ENVELOPE	INFO PARAMETERS		
1.	Technical Response	All questions answered		
2.	Commercial Response	All quoted items completed	Total Price (excluding optional sections)	1,000

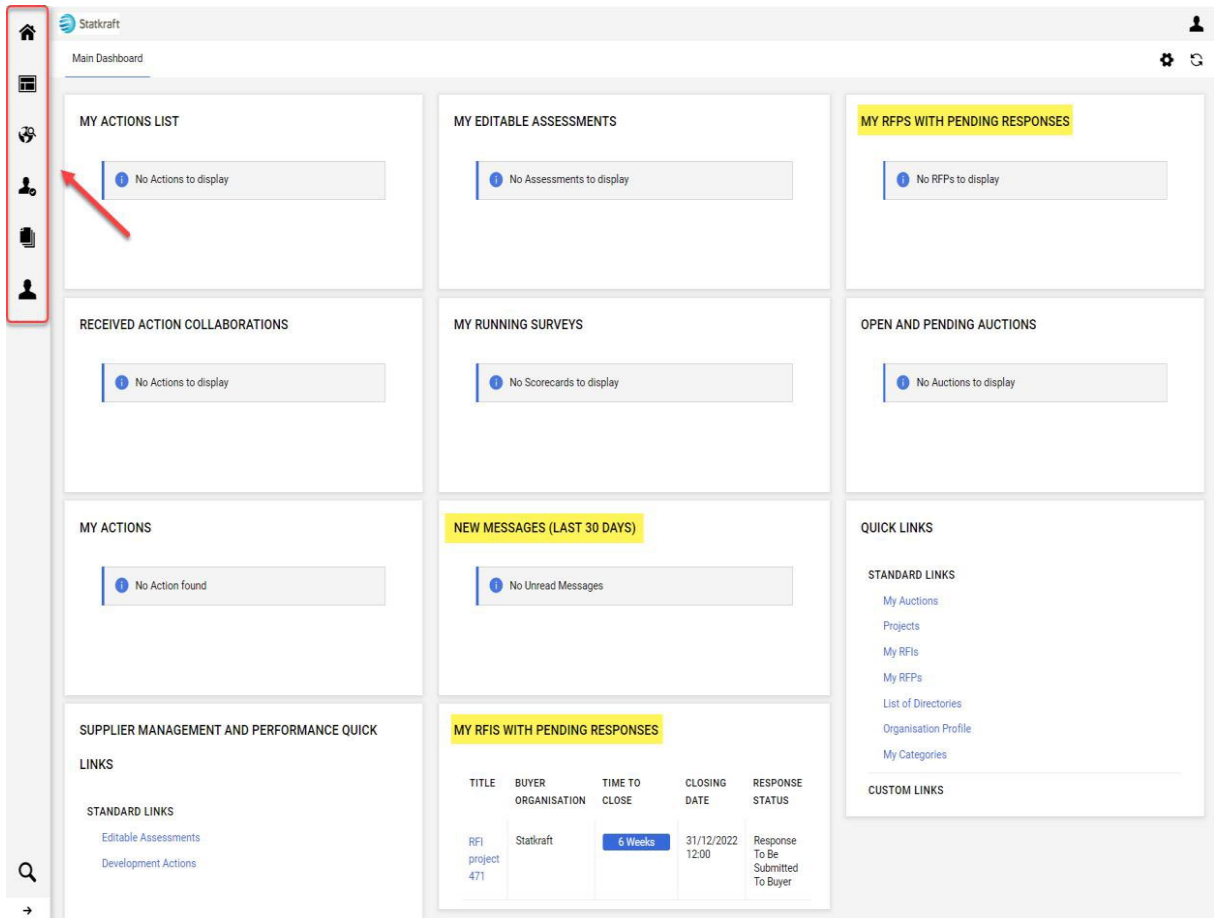
7. Configuración general de la cuenta y navegación

Después de iniciar sesión, la siguiente página presentará accesos directos a las funcionalidades más utilizadas.

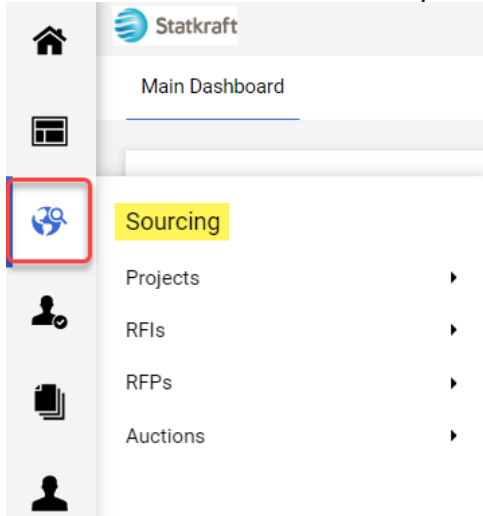
Haga clic en "Panel de control".



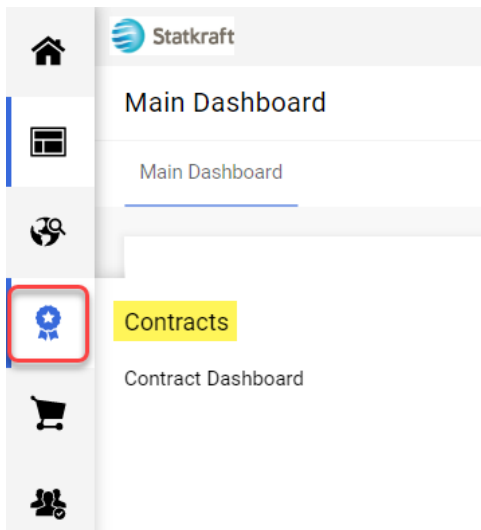
En el panel de control se mostrarán todos los procesos en curso. En el menú lateral izquierdo, tendrás acceso a:



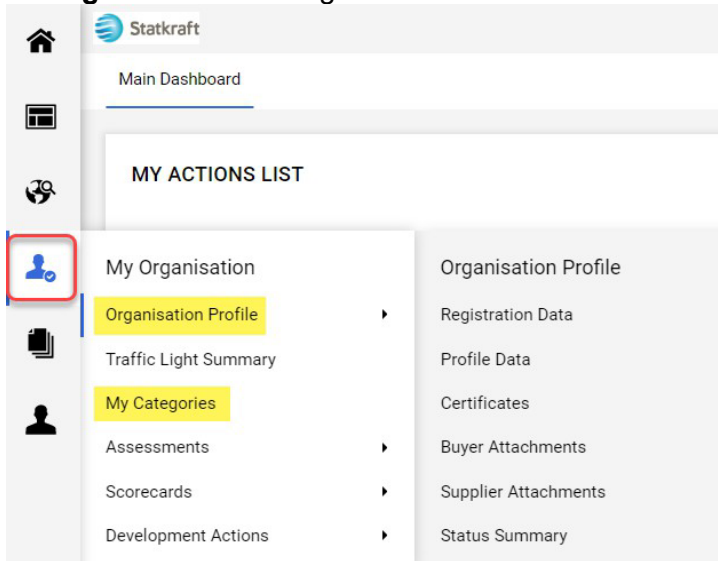
- **Abastecimiento:** vea todos los procesos de RFI y RFP en curso/cerrados,



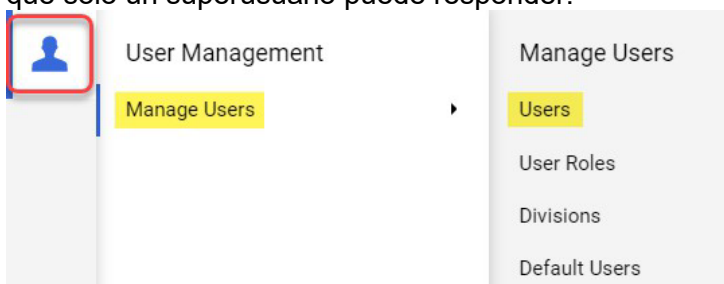
- **Contratos :** vea todos los contratos adjudicados a su organización,



- **Configuración de la organización:** administre los datos de perfil de su organización.

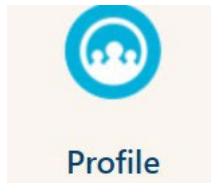


- **Administración de usuarios:** agregue nuevos usuarios y administre el acceso de los usuarios desde su organización. El superusuario es el principal responsable del perfil del proveedor. Se les informará de todos los eventos en el sistema y hay evaluaciones que solo un superusuario puede responder.

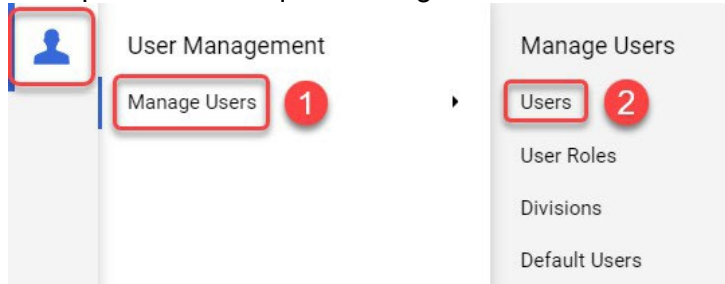


8. Cómo crear nuevos usuarios

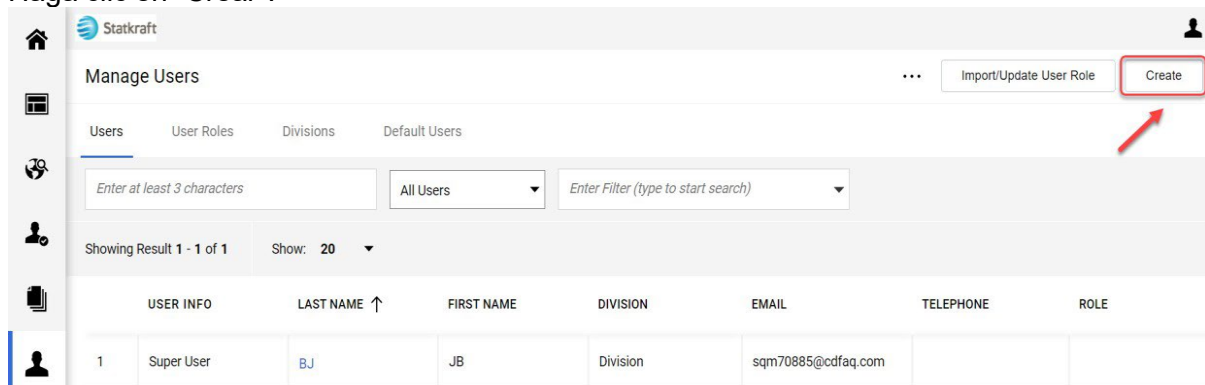
En la página de destino, haga clic en "Perfil".



En el panel lateral izquierdo, haga clic en "Gestión de usuarios" y luego en "Usuarios".



Haga clic en "Crear".



Rellena los campos obligatorios y haz clic en "Guardar".

New User

Cancel

Save

▼ User Details

* Last Name

Ola

* First Name

Nordmann

User Tag for Codes

* Email

sqm70885@cdfaq.com

* Telephone Number

+471234578

* Mobile Phone Number must start with '+' and contain digits from 0 to 9 (min 8 max 15) with no spaces. The first number can not be 0.

+471234578

* Division

Division

Department

Role

* Username

sqm70885@cdfaq.com

* Preferred Language

English (UK)

* Time Zone

(GMT + 1:00) CET(Central Europe Time), Brussels, Budapest, Copenhagen, Madrid, Paris, Rome

User External Code

Se ha creado el nuevo usuario.

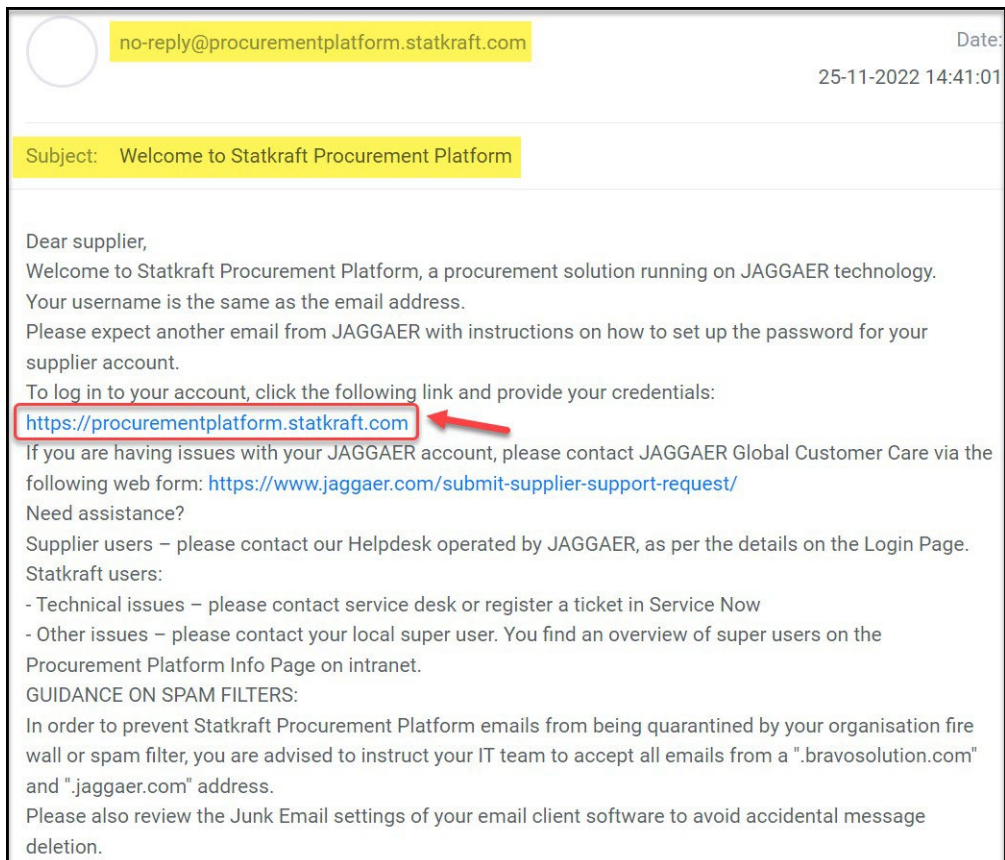
← New User

View User Rights



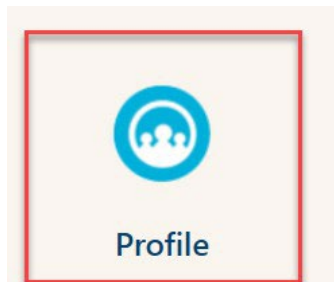
Nordmann Ola has been registered as a new User. The login details have been sent via email to the following email address: dmz16792@xcoxc.com
The new User account does not have any Role associated to it. Please review the User Rights of the account in order to grant access to Objects. The account currently has no access to Objects by default.

El nuevo usuario recibirá el siguiente correo electrónico, que le permitirá establecer una contraseña personal. El correo electrónico puede tardar unos minutos.



9. Cómo cambiar de superusuario

Haga clic en Perfil en la página de destino.



Desplácese hacia abajo y haga clic en *Cambiar usuario principal*

Statkraft **PREPRODUCTION ENVIRONMENT**

Organisation Name: Ines test

Quick Navigation: Organisation Details, Main User Details

EU VAT Number, Country Dialling Code, Main Organisation Phone Number, Organisation Email Address, Organisation Legal Structure, Web site

Main User Details: User Involvement Report, **Change Main User**

Primary Email Address IMPORTANT: This email address will be used for access to the site and for all communications. Please ensure you enter the address correctly. Please use ";" (semicolon) to separate multiple addresses. souainesrocha99@gmail.com

Username (please do not forget your username) inesrochaa

First Name Ines, Last Name Rocha

Mobile (please enter "+" "country code" and "your mobile phone number" with no spaces) +476663333333, Preferred Language English (UK)

Time Zone, Paired with Global ID

Busque en la barra el nombre del usuario que desea cambiar y haga clic en él.

Statkraft **PREPRODUCTION ENVIRONMENT**

Main User Selection Cancel

Quick Selection by Name [Select with Search Criteria](#)

Asegúrese de que los datos del usuario sean correctos y haga clic en *Guardar*.

Statkraft **PREPRODUCTION ENVIRONMENT**

User: Ines Test Cancel **Save**

Quick Navigation: User Details

User Details

Primary Email Address IMPORTANT: This email address will be used for access to the site and for all communications. Please ensure you enter the address correctly. Please use ";" (semicolon) to separate multiple addresses. inesrocha814@gmail.com

* Email Address Validation Code [Request Validation Code](#)

* Username (please do not forget your username) inestest

* First Name Ines

* Last Name Test

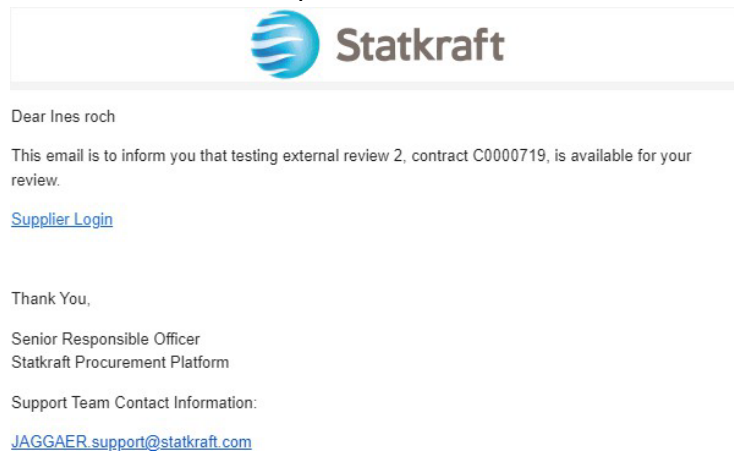
* Mobile (please enter "+" "country code" and "your mobile phone number" with no spaces)

* Preferred Language English (UK)

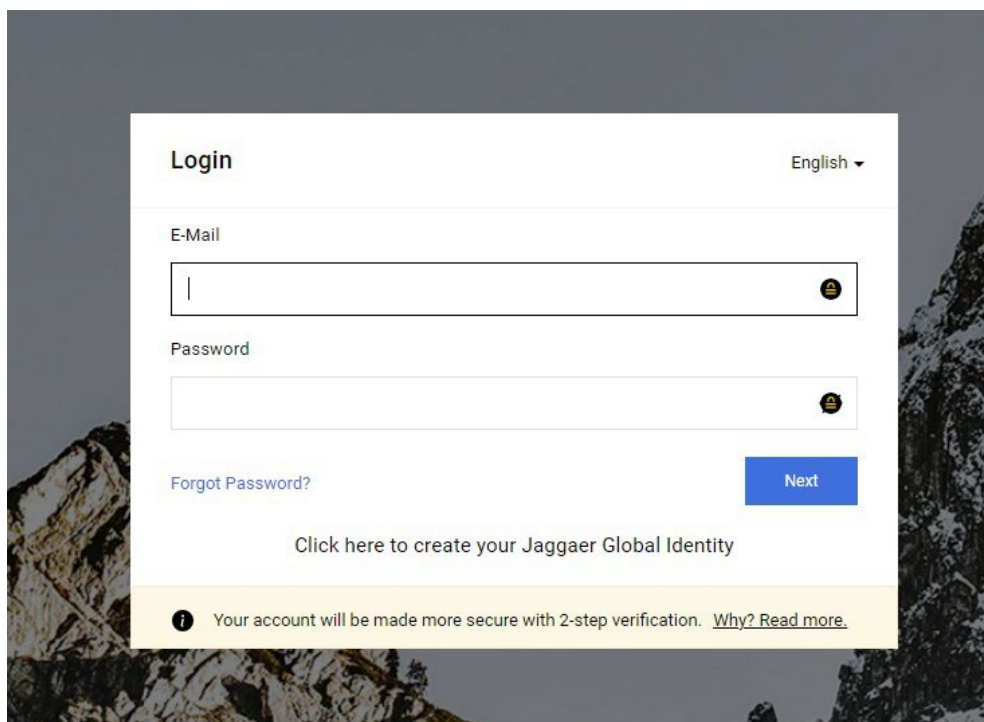
* Time Zone CEST/CET - Central European Time (Europe/Bri)

10. Cómo responder a una ronda de evaluación externa

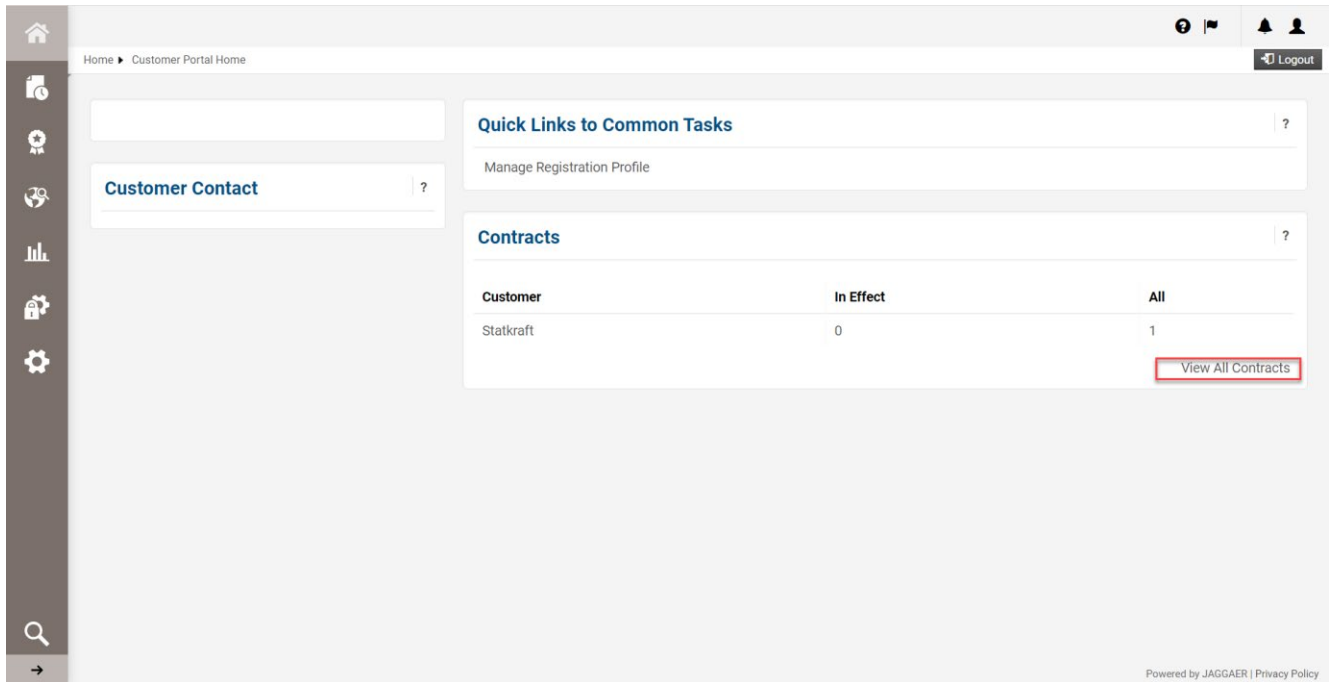
Se le enviará a su correo electrónico una invitación para formar parte de la ronda de revisión externa del contrato. Haga clic en *Inicio de sesión del proveedor*.



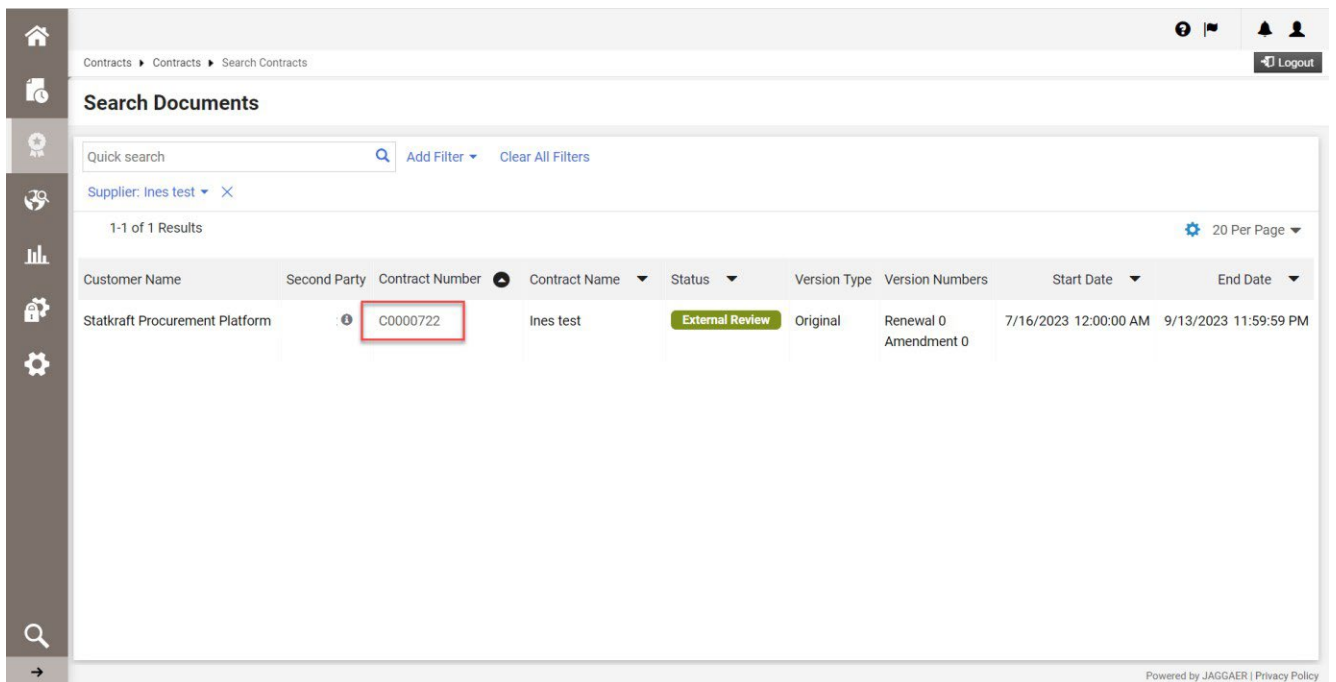
Ingrese a la plataforma con sus credenciales (correo electrónico y contraseña) al igual que en el paso anterior vinculado [aquí](#).

The image shows a screenshot of the Statkraft login page. The page has a white background with a dark, rocky mountain landscape in the background. At the top left, the word "Login" is displayed in a bold, sans-serif font. To the right of "Login" is a language selector dropdown menu showing "English". Below the title, there are two input fields: "E-Mail" and "Password". Each field has a small eye icon on the right side to toggle visibility. Below the "E-Mail" field is a blue link that says "Forgot Password?". To the right of the "Password" field is a blue button labeled "Next". Below the input fields, there is a link that says "Click here to create your Jaggaer Global Identity". At the bottom of the page, there is a yellow banner with an information icon and the text: "Your account will be made more secure with 2-step verification. [Why? Read more.](#)"

Después de iniciar sesión, se le dirigirá a esta página a continuación. Haga clic en la parte inferior resaltada: *Ver todos los contratos*.



Haga clic en el número de contrato para abrir la ronda de revisión externa.



En el encabezado puede encontrar los detalles básicos del contrato. Haga clic en *Siguiente*.

Contracts > Contracts > Search Contracts

2 of 2 Results

External Review Actions

C0000728
Test 17.07.23

Dates: 7/19/2023 - 9/18/2023
Version: Renewal 0, Amendment 0

Header

Attachments 0
Communication Centre 1

Header

Contract Number * C0000728
Contract Name * Test 17.07.23
Summary -
Start Date * 7/19/2023 12:00 AM CEST
Update Start Date Upon Execution ⓘ
End Date * 9/18/2023 11:59 PM CEST

★ Required

Next >

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Aquí cargará todos los archivos adjuntos relevantes de su revisión. Haga clic en *Cargar archivo adjunto*.

Contracts > Contracts > Search Contracts

1 of 1 Results

External Review Actions

C0000722
Ines test

Dates: 7/16/2023 - 9/13/2023
Version: Renewal 0, Amendment 0

Header

Attachments 0
Communication Centre 2

Attachments

No attachments have been added.

No attachments have been added.

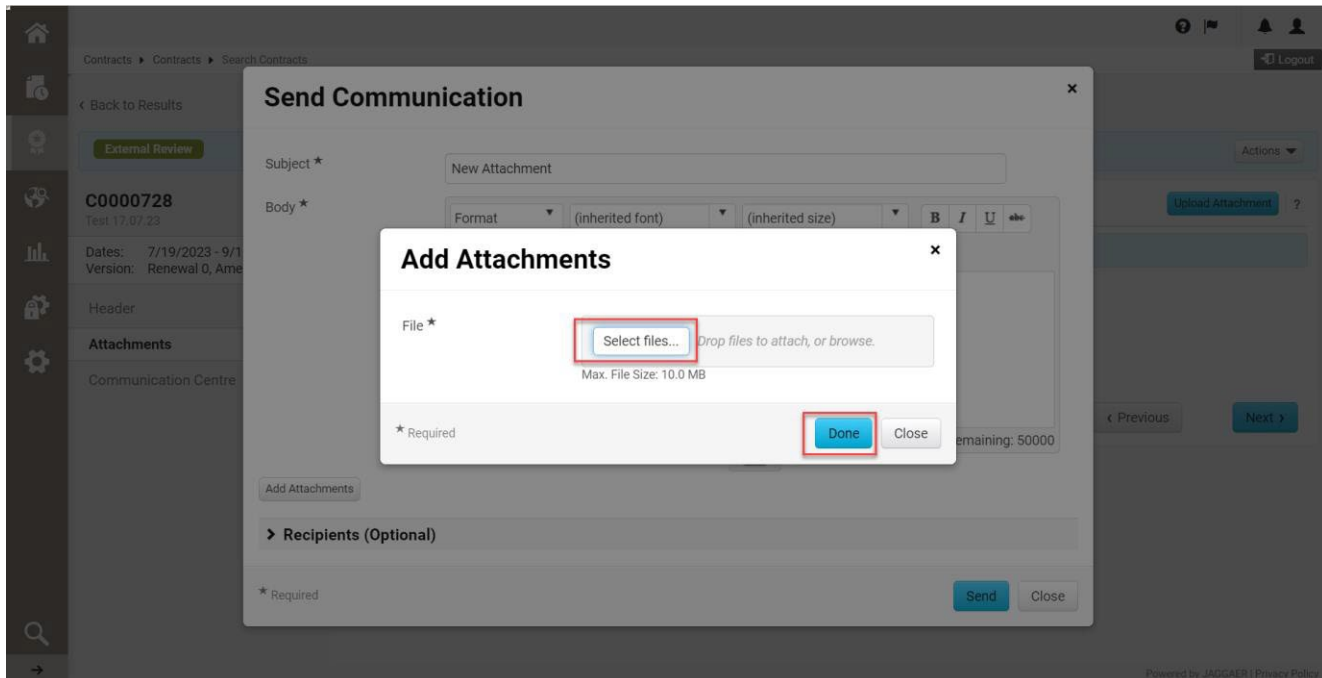
★ Required

Upload Attachment ?

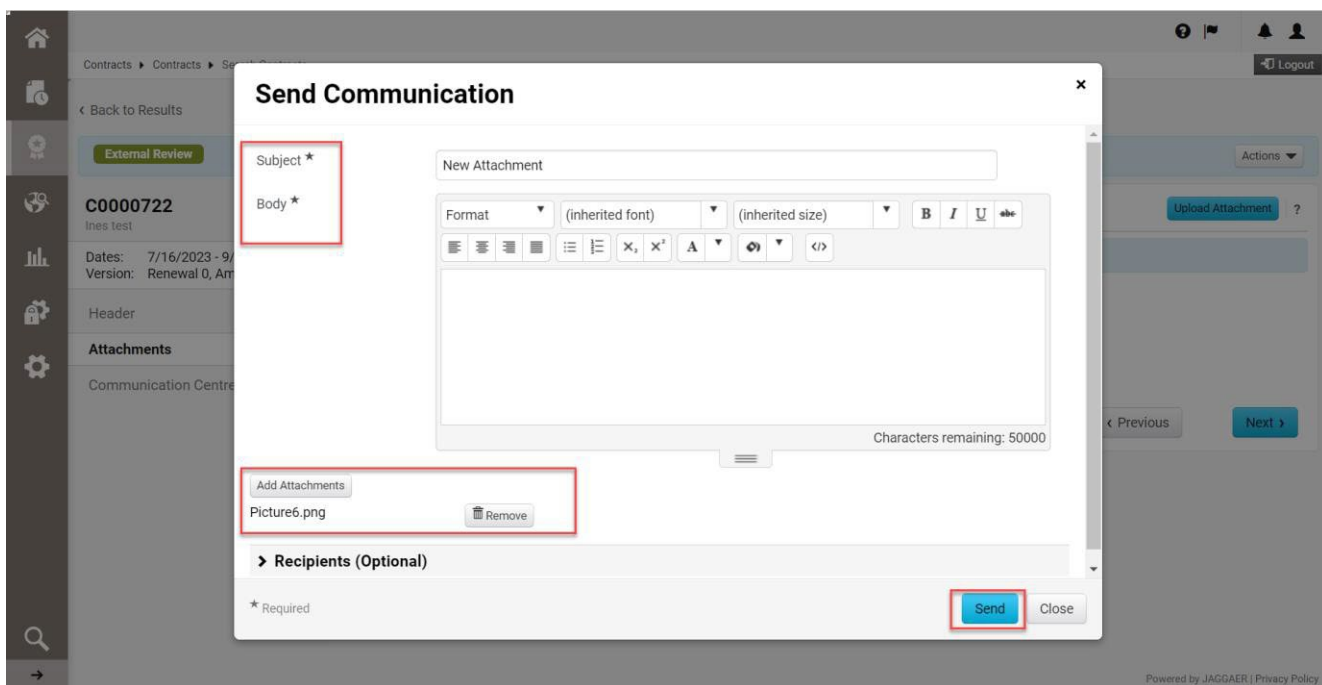
< Previous Next >

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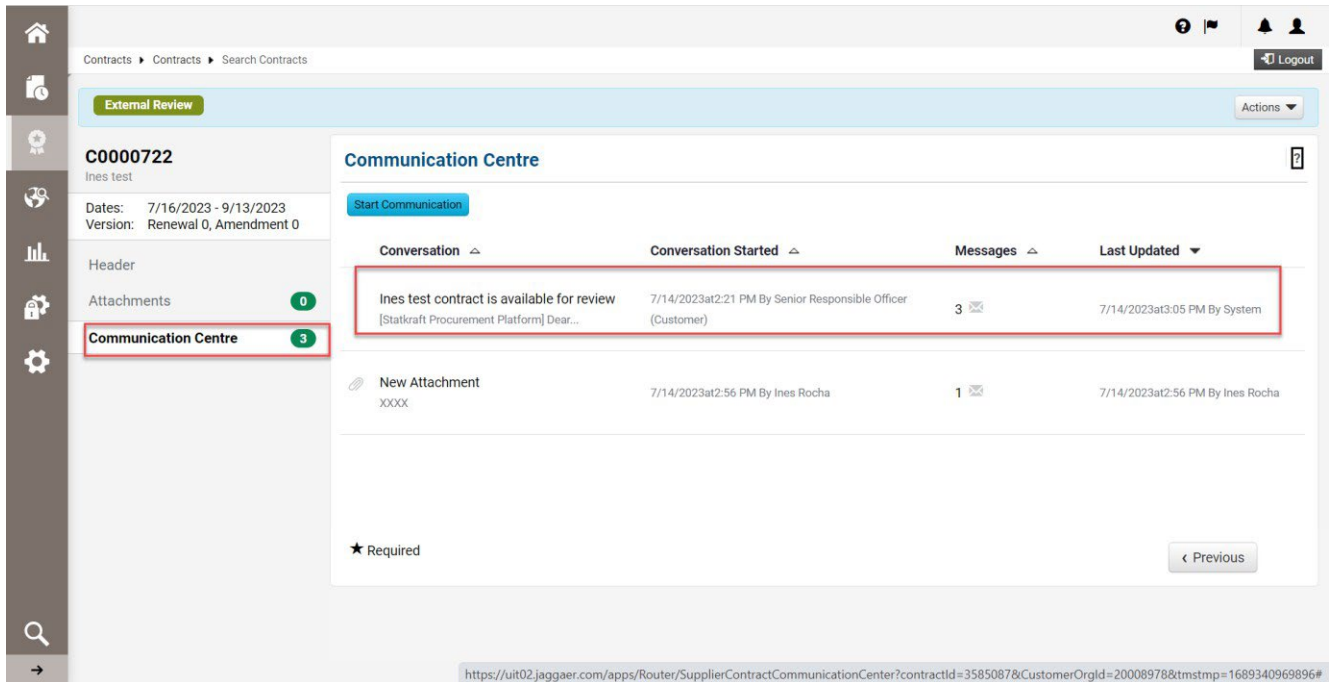
Seleccione los archivos y haga clic en *Listo*.



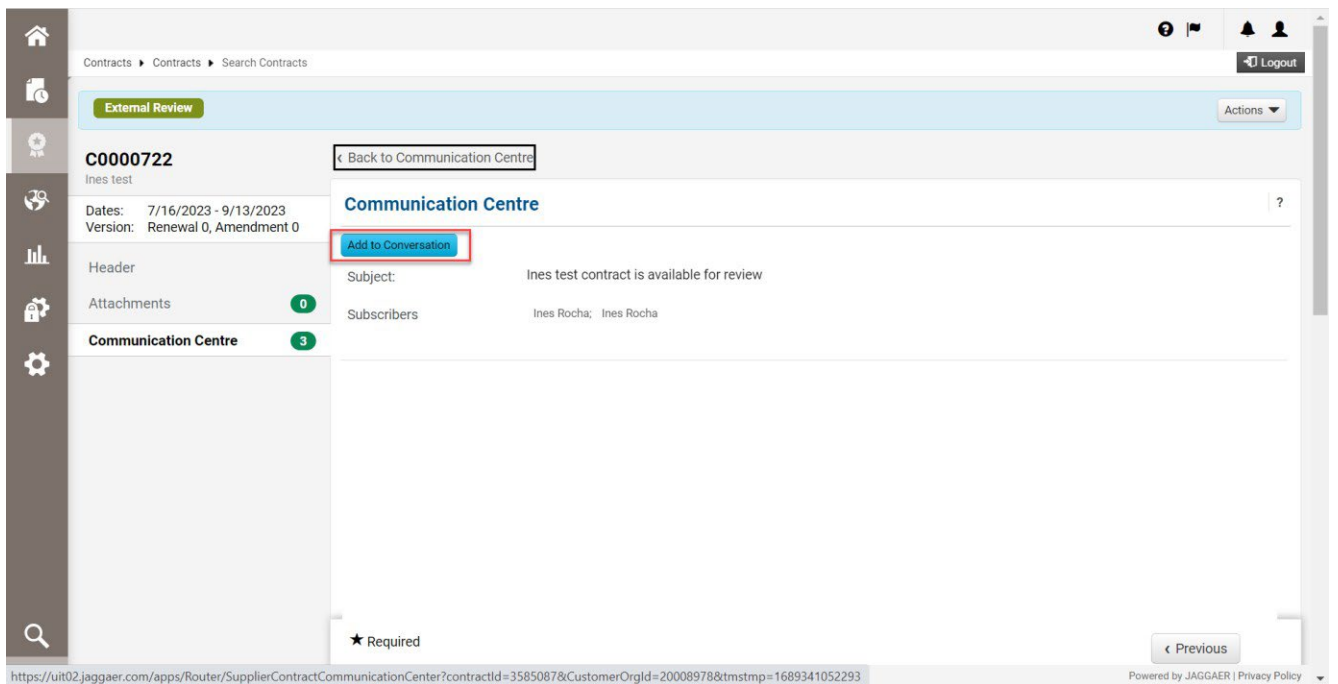
Puede cambiar el asunto y agregar comentarios en el cuerpo. Verifique los archivos adjuntos y haga clic en *Enviar*.



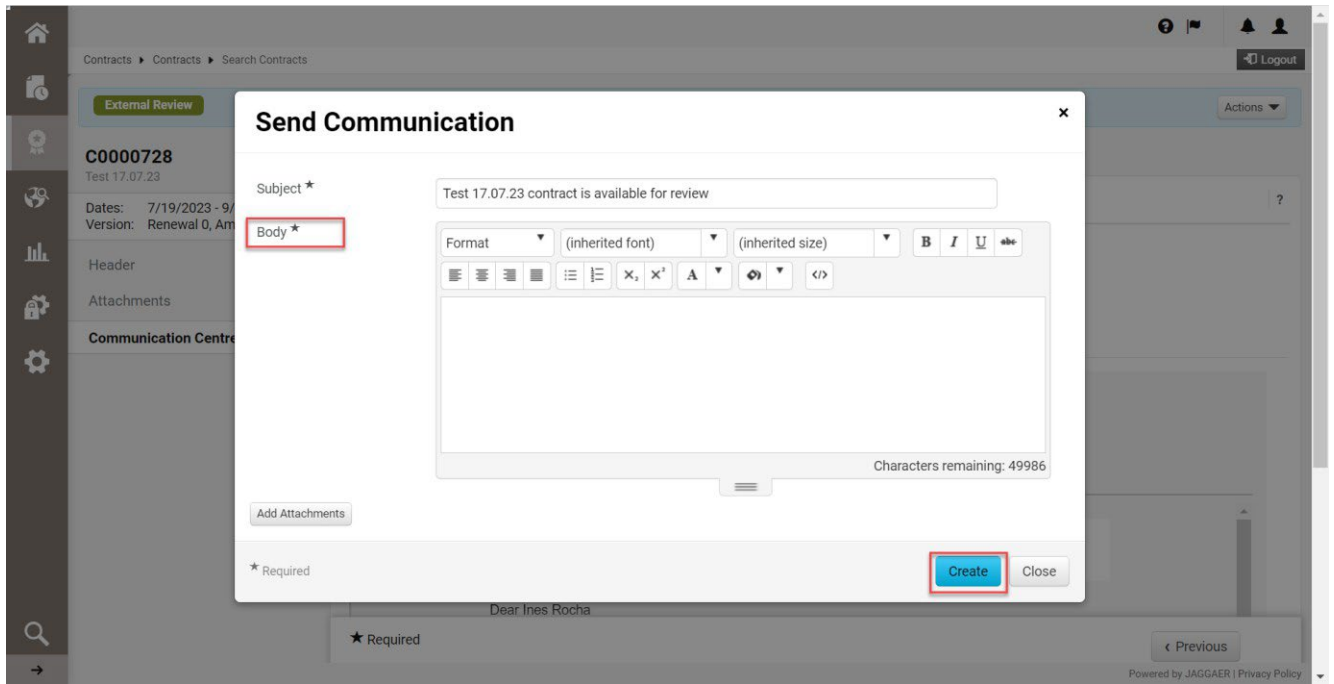
En el centro de comunicaciones, responda el correo electrónico original que recibió de Statkraft. Esto generará una alerta para los gestores de contratos. Haga clic en el título.



Haga clic en *Agregar a la conversación.*



Simplemente escriba un mensaje de alerta simple en el cuerpo de la comunicación y haga clic en *Crear.*



Fin.